

BOARD MEETING DATE: February 7, 2020

AGENDA NO. 5

PROPOSAL: Establish List of Prequalified Vendors to Provide Computer, Network, Printer, Hardware and Software, and Audio Visual Equipment

SYNOPSIS: On November 1, 2019, the Board approved the release of a Request for Qualifications and Quotations (RFQQ) to prequalify vendors for computer, network, printer, hardware and software, and audio visual equipment. As a result of successful responses to this RFQQ, eight vendors were identified as capable of providing these products. This action is to approve the eight vendors to provide these products for a two-year period. Funds (\$300,000) for these purchases are included in Information Management FY 2019-20 Budget.

COMMITTEE: Administrative, January 17, 2020; Recommended for Approval

RECOMMENDED ACTION:

Approve list of prequalified vendors in the Attachment for a two-year period to provide computer, network, printer, hardware and software, and audio visual equipment.

Wayne Nastri
Executive Officer

RMM:MH:RP:hlp

Background

On November 1, 2019 South Coast AQMD released Request for Qualifications and Quotations (RFQQ) #Q2020-04 for computer, network, printer, hardware and software, and audio visual equipment. The purpose of this RFQQ was to invite eligible vendors to submit quotations for eight categories, consisting of: 1) computer equipment (desktop and file server); 2) parts (desktop and file server); 3) software (desktop and network); 4) printers; 5) printer parts; 6) network LAN/WAN equipment; 7) desktop computer hardware upgrade systems; and 8) audio visual equipment. Vendors could bid on any or all, of the categories. The recommended vendors resulting from this RFQQ were used to compile a prequalified vendor list. Purchase orders may be placed with any or all of the vendors on the prequalified vendor list. This prequalified vendor list will be in effect for a period of two years, and will expire on February 7, 2022. Orders for equipment purchased under this RFQQ will be placed with the vendors who are determined to be the most advantageous to the South Coast AQMD at the time of

placing the order. It is expected that product orders will be placed throughout the duration of the qualification period. Consideration will be given to cost advantage, technical superiority, length of warranty, and services provided.

Outreach

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFQQ and inviting bids was published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may have been notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFQQ has been emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at South Coast AQMD's website (<http://www.aqmd.gov>).

Bid Evaluation

Eighty-four copies of the RFQQ were mailed out and eight vendors responded when final bidding closed at 1:00 p.m. on December 4, 2019. Of the eight complete responses, one is near-zero compliant; two are women-owned business enterprises; four are minority-owned business enterprises; six are local business enterprises; and three are small business enterprises. All eight bids met the minimum requirements specified in the RFQQ and are recommended for prequalification in the appropriate categories.

The Attachment lists the eight vendors prequalified to provide computer, network, printer, hardware and software, and audio visual equipment.

The evaluation panel consisted of four South Coast AQMD staff from Information Management: a Systems and Programming Supervisor, two IT Supervisors and a Senior Information Technology Specialist. Of the four panelists, two are Asian-Pacific Islanders, and two are Hispanic; all are male.

Resource Impacts

Funds for the purchase of desktop, computer, and hardware upgrade systems are included in the FY 2019-20 Budget.

Attachment

List of Prequalified Vendors for Computer, Network, Printer, Hardware and Software, and Audio Visual Equipment.

ATTACHMENT

List of Prequalified Vendors for Computer, Network, Printer, Hardware and Software, and Audio Visual Equipment

	Vendor	Cat 1	Cat 2	Cat 3	Cat 4	Cat 5	Cat 6	Cat 7	Cat 8
1	CDW Government LLC	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2	Nth Generation Computing	Yes	Yes	No	No	No	No	No	No
3	PCMG, Inc	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4	Peacock Systems	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5	JPK Micro Supply, INC	No	Yes	Yes	No	No	No	Yes	No
6	California Integrated Solutions, INC	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No
7	Communication Supply Corporation	No	No	No	No	No	Yes	No	No
8	Golden Star Technology	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes

Categories of Supplies and Services:

1. Computer Systems
2. Computer Parts
3. Computer Software
4. Printers
5. Printer Parts/Accessories
6. Network Equipment
7. Desktop Computer Hardware Upgrade Systems
8. Audio Visual Equipment