

BOARD MEETING DATE: February 7, 2020

AGENDA NO. 7

PROPOSAL: Approve Contract Modifications as Approved by MSRC

SYNOPSIS: As part of their FYs 2018-21 Work Program, the MSRC approved a contract value increase to the MSRC's Programmatic Outreach Coordinator, Better World Group Advisors, to continue conducting research and outreach in support of Work Program development. Also, as part of their FYs 2016-18 Work Program the MSRC approved a modification to a contract under the Local Government Partnership Program. At this time the MSRC seeks Board approval of contract modifications as part of the FYs 2016-18 and 2018-21 Work Programs.

COMMITTEE: Mobile Source Air Pollution Reduction Review, January 16, 2020;
Recommended for Approval

RECOMMENDED ACTIONS:

1. Approve a \$15,079 contract value increase to existing contract #MS21002 with Better World Group Advisors, the MSRC's Programmatic Outreach Coordinator, for research and outreach in support of Work Program development as part of the FYs 2018-21 Work Program, as described in this letter;
2. Approve modified contract with City of Covina, substituting the installation of one dual-port charging station for two single-port charging stations, as part of approval of the FYs 2016-18 Work Program, as described in this letter;
3. Authorize the Chairman of the Board to execute the modified contracts under the FYs 2016-18 and 2018-21 Work Programs, as described above and in this letter.

Larry McCallon,
Chair, MSRC

MMM:NB:CR

Background

In September 1990, Assembly Bill 2766 was signed into law (Health & Safety Code Sections 44220-44247) authorizing the imposition of an annual \$4 motor vehicle registration fee to fund the implementation of programs exclusively to reduce air pollution from motor vehicles. AB 2766 provides that 30 percent of the annual \$4 vehicle

registration fee subvended to the South Coast AQMD be placed into an account to be allocated pursuant to a work program developed and adopted by the MSRC and approved by the Board.

At its January 16, 2020 meeting, the MSRC considered recommended contract modifications. Details are provided below in the Proposals section.

Proposals

At its January 16, 2020 meeting, the MSRC considered recommendations from its MSRC-TAC and approved the following:

FYs 2018-21 Programmatic Outreach

At their June 20, 2019 meeting, the MSRC approved a proposal from their Programmatic Outreach Coordinator, Better World Group Advisors (BWG), to perform additional research and outreach in support of development of the FYs 2018-21 Work Program. The MSRC authorized the work at a cost not to exceed \$25,165, to be met through a combination of reallocation from other tasks under BWG's Contract #MS16030 and the allocation of an additional \$15,000. Following modification of the contract, a task order was issued in the amount of \$25,165 to authorize the work. In coordination with MSRC staff, BWG has proceeded to participate in meetings and workshops, reach out to potential project partners, and investigate collaborative opportunities. Given staff direction and the potential project partners' schedules, BWG's work has not proceeded as rapidly as originally anticipated. Contract #MS16030 expired on December 31, 2019. BWG requests that their current Contract #MS21002 be increased by \$15,079, the unexpended balance of the task order, so that they can complete this work. The MSRC approved a value augmentation of \$15,079 to BWG's contract #MS21002. BWG will only be paid based upon actual hours expended and direct costs incurred; any funds not expended at the close of the contract will revert to the AB 2766 Discretionary Fund.

FYs 2016-18 Local Government Partnership Program

As part of the FYs 2016-18 Local Government Partnership Program, the MSRC approved an award of \$63,800 to the City of Covina for the procurement of four light-duty zero emission vehicles and installation of two electric vehicle charging stations. The City requested to substitute the installation of one dual-port charging station for the two single-port charging stations. The MSRC considered and approved the City's requested contract modification.

At this time the MSRC requests the South Coast AQMD Board to approve the contract modification as part of approval of the FYs 2016-18 and 2018-21 Work Programs as outlined above.

Resource Impacts

The South Coast AQMD acts as fiscal administrator for the AB 2766 Discretionary Fund Program (Health & Safety Code Section 44243). Money received for this program is recorded in a special revenue fund (Fund 23) and the contracts specified herein will be drawn from this fund.