

BOARD MEETING DATE: June 4, 2021

AGENDA NO. 10

PROPOSAL: Remove Various Fixed Assets from South Coast AQMD Inventory

SYNOPSIS: South Coast AQMD Administrative Policies and Procedures No. 20 requires each organizational unit to review fixed assets for obsolescence and disposal every six months. This action is to approve removal of surplus equipment and motor vehicles determined to be obsolete, non-operational and not worth repairing.

COMMITTEE: Administrative, May 14, 2021; Recommended for Approval

RECOMMENDED ACTION:

Declare the items on Attachments A and B as surplus and authorize removal of these items from the fixed assets inventory through donation, trade-in, auction process, salvage, or dismantlement for parts.

Wayne Natri
Executive Officer

SJ:gp

Background

South Coast AQMD Administrative Policies and Procedures No. 20 established procedures for the approval, purchasing, tagging, physical inventory, and disposal of fixed assets. This policy requires the review of the fixed assets and controlled items for obsolescence and disposal every six months. The list of equipment appearing on Attachment A represents old, obsolete and non-operational equipment that could not be repaired. The list of vehicles appearing on Attachment B represents vehicles that are non-operational and not worth repairing. These vehicles have been driven an average of over 116,000 miles. Equipment and vehicles purchased with federal funds are being disposed of in accordance with applicable federal regulations.

Proposal

Staff is recommending that assets on Attachments A and B, as in the past, be surplused through the surplus process and properly disposed. Equipment will be auctioned, traded-in, donated or dismantled for parts and the motor vehicles will be disposed of through auction.

Resource Impacts

Miscellaneous revenue from auction sales will be recorded in the General Fund. The total original cost of \$1,342,267 for the fixed assets in Attachments A and B was accounted for, depreciated, and reported in the annual audited financial statements.

Attachments

- A. Obsolete or Non-repairable Equipment
- B. Obsolete or Non-repairable Motor Vehicles

ATTACHMENT A
Obsolete or Non-repairable Equipment

Asset ID	Tag#/Serial #	Description	Cost	Date Purchased	Net Book Value **	Disposition
00001395	0015537	Oven (Sampling Container Clean)	\$ 13,430.00	4/5/1998	\$ 0.00	Scrap/Auction (1)
00003118	6GVDW21	Radar Operating System UPG/ONT	22,156.40	7/10/2000	0.00	Scrap/Auction (1)
00003119	600010072	Radar Operating System UPG/LAX	24,689.46	7/10/2000	0.00	Scrap/Auction (1)
00003242	4GVDW21	Temp Profiling System	237,856.00	5/17/2001	0.00	Scrap/Auction (1)
00003382	0001079	MiniSODAR System	36,575.00	10/28/2000	0.00	Scrap/Auction (1)
00003383	0001057	MiniSODAR System	36,575.00	10/28/2000	0.00	Scrap/Auction (1)
00003414	U3403	Surface Meterological System	11,301.02	1/1/2002	0.00	Scrap/Auction (1)
00003521	0012092	Freq. Mod. LAP-300 Wind Profiler	6,495.00	7/1/2002	0.00	Scrap/Auction (1)
00003591	E000161*	Calibrator, Ozone Transfer Std	8,780.43	1/1/2004	0.00	Donate/Auction (4)
00003629	51376656	LAP Digital IF Signal Proc Upgrade	206,108.00	1/1/2004	0.00	Scrap/Auction (1)
00003634	E000232*	Sampler, Aerosol Speciation	11,697.24	1/1/2004	0.00	Scrap/Auction (1)
000000003673	0016638	Profiler Radio Acoustic Soundi	44,985.50	1/31/2005	0.00	Scrap/Auction (1)
000000003725	D000008*	Mobile Weather System	9,371.50	1/1/2006	0.00	Disposed (2)
000000003726	D000007*	Mobile Weather System	9,371.50	1/1/2006	0.00	Disposed (2)
000000003785	E000323*	Calibration System Ambient Mon	14,804.48	1/1/2007	0.00	Scrap/Auction (1)
000000003790	E000312*	Analyzer UV Photometric Ozone	4,855.49	1/1/2007	0.00	Donate/Auction (4)
000000003836	7GVDW21	Wind Profiler LAP-3000 915 MHZ	341,500.82	1/1/2007	0.00	Donate/Auction (4)
000000003838	0001012	MiniSODAR System	59,991.63	1/1/2007	0.00	Scrap/Auction (1)
000000003839	0001002	MiniSODAR System	59,991.62	1/1/2007	0.00	Donate/Auction (4)
000000003986	0016748	Analyzer Trace Level SO2	10,372.44	6/19/2009	0.00	Scrap/Auction (1)
000000003988	0016750	Analyzer Trace Level SO2	10,372.44	6/23/2009	0.00	Scrap/Auction (1)
000000003996	0016726	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Donate/Auction (4)
000000003999	0016729	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Donate/Auction (4)
000000004009	0016739	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Donate/Auction (4)
000000004014	0016769	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Donate/Auction (4)
000000004294	E000459*	Analyzer, Chemiluminescent	10,895.67	1/4/2012	0.00	Donate/Auction (4)
000000004372	0016915	Refrigerator Freezer Reach-In	8,689.38	8/17/2012	0.00	Scrap/Auction (1)
000000004391	E000622*	Meterological Monitoring System 173C	8,370.86	12/19/2012	0.00	Scrap/Auction (1)
000000004392	E000621*	Meterological Monitoring System 173C	8,370.86	12/19/2012	0.00	Scrap/Auction (1)
000000004422	E000497*	Multi-Gas Calibration System	9,718.74	3/28/2013	0.00	Donate/Auction (4)
000000004885	0017076	Analyzer, Toxic Vapor, TVA2020	19,207.22	3/29/2018	10,436.58	Stolen (3)
Total Obsolete or Non-repairable Equipment			\$ 1,281,698.74		\$ 10,436.58	

* Assets purchased with federal funds.

** Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will be realized upon sale at auction.

(1) Usable parts will be removed and the remainder will be auctioned and scrapped. Cost to repair them exceeds the value of the equipment.

(2) Disposed prior to the Board approval.

(3) Item was stolen on 2/6/2021 in an offsite area. Police report was filed.

(4) Equipment will be donated to UCR, Pierce College or Scripps Institute, or auctioned.

ATTACHMENT B
Obsolete or Non-repairable Motor Vehicles

Asset ID	Tag#	Description	Cost	Date Purchased	Net Book Value **	Disposition ***
000000003685	D000002*	Van, Cargo, Ford E350, CNG	\$ 34,701.74	1/31/2005	\$ 0.00	Auction
000000003843	H0007*	Auto Honda Civic GX CNG 2007	25,866.66	1/1/2007	0.00	Auction
Total Obsolete or Non-repairable Motor Vehicle			\$ 60,568.40		\$ 0.00	

* Assets purchased with federal funds.

** Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will be realized upon sale at auction.

*** These vehicles have an average of 116,000 miles.