

BOARD MEETING DATE: November 5, 2021

AGENDA NO. 22

PROPOSAL: Report of RFQs/RFPs Scheduled for Release in November

SYNOPSIS: This report summarizes the RFQs/RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of November.

COMMITTEE: Administrative, October 8, 2021, Reviewed

RECOMMENDED ACTION:

Approve the release of RFQs/RFPs for the month of November.

Wayne Natri
Executive Officer

SJ:gp

Background

At its January 10, 2020 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFQs/RFPs for budgeted items over \$100,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFQs/RFPs over \$100,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFQ/RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Assistant Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on November 5, 2021.

Outreach

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFQs/RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside

County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFQs/RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations and placed on South Coast AQMD's website (<http://www.aqmd.gov>), where it can be viewed by making the selection "Grants & Bids."

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

Attachment

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**(For detailed information visit South Coast AQMD's website at
<http://www.aqmd.gov/nav/grants-bids>
following Board approval on November 5, 2021)**

SPECIAL TECHNICAL EXPERTISE

QQ #2022-01	Issue Request for Qualifications and Quotations to Prequalify Vendors for Computer, Network, Printer, Hardware and Software, Audio Visual Equipment	Moskowitz/3329
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On February 7, 2020, the Board approved a vendor list for the purchase of personal computer hardware, software, and installation services for a period of two years. The current vendor list expires on February 7, 2022. South Coast AQMD operational efficiency is dependent on staff's desktop computer systems, and many software applications (both off-the-shelf and in-house developed applications) are exceeding the capacity of the present desktop systems. New laptop and desktop computer systems, with adequate capacity to support current software applications, are needed to replace older laptop and desktop systems. These replacements are in accord with South Coast AQMD's Information Management Strategic Plan. This action is to issue a Request for Qualifications and Quotations to competitively develop a new list of vendors for computer, network, printer, hardware and software, and audio-visual equipment, for a two-year term beginning February 8, 2022. Funds for these purchases from the prequalified vendors lists are included in the FY 2021-22 Budget and will be requested in the FY 2022-23 and 2023-24 Budgets.