

BOARD MEETING DATE: April 1, 2022

AGENDA NO. 7

PROPOSAL: Remove Various Fixed Assets from South Coast AQMD Inventory

SYNOPSIS: South Coast AQMD Administrative Policies and Procedures No. 20 requires each organizational unit to review fixed assets for obsolescence and disposal every year. This action is to approve removal of surplus equipment and motor vehicles determined to be obsolete, non-operational and not worth repairing.

COMMITTEE: Administrative, March 11, 2022; Recommended for Approval

**RECOMMENDED ACTION:**

Declare the items on Attachments A and B as surplus and authorize removal of these items from the fixed assets inventory through donation, trade-in, auction process, salvage or dismantlement for parts.

Wayne Nastri  
Executive Officer

SJ:gp

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**Background**

South Coast AQMD Administrative Policies and Procedures No. 20 established procedures for the approval, purchasing, tagging, physical inventory, and disposal of fixed assets. This policy requires the review of the fixed assets and controlled items for obsolescence and disposal every year. The list of equipment appearing on Attachment A represents old, obsolete, and non-operational equipment that could not be repaired. The list of vehicles appearing on Attachment B represents vehicles that are non-operational and not worth repairing. These vehicles have been driven an average of over 166,000 miles. Equipment and vehicles purchased with federal funds are being disposed in accordance with applicable federal regulations.

**Proposal**

Staff is recommending that assets on Attachments A and B, as in the past, be surplused through the surplus process and properly disposed. Equipment will be auctioned, traded-

in, donated or dismantled for parts and the motor vehicles will be disposed through auction.

**Resource Impacts**

Miscellaneous revenue from auction sales will be recorded in the General Fund. The total original cost of \$947,077 for the fixed assets in Attachments A and B was accounted for, depreciated, and reported in the annual audited financial statements.

**Attachments**

- A. Obsolete or Non-repairable Equipment
- B. Obsolete or Non-repairable Motor Vehicles

**ATTACHMENT A**  
**Obsolete or Non-repairable Equipment**

Asset ID	Tag#	Description	Cost	Date Purchased	Net Book Value **	Disposition
00001242	0015089	Refrigerant Monitor	\$ 6,014.00	5/7/1997	\$ 0.00	Disposed (2)
00002911	0016462	Computer Hardware-Firewall	14,175.00	6/30/2000	0.00	Disposed (2)
00003348	--	Computer Hardware, Firewall	14,175.00	3/17/2000	0.00	Scrap/Auction (1)
00003377	E000247*	Portable Building	9,236.62	8/30/2000	0.00	Donate/Auction (4)
00003380	E000248*	Portable Building	9,482.00	5/2/2001	0.00	Donate/Auction (4)
00003437	0016561	Server, Proliant ML570X 700MHz	6,603.25	1/1/2002	0.00	Disposed (2)
00003439	0016553	Server, Proliant ML570X 700MHz	6,603.25	1/1/2002	0.00	Disposed (2)
00003484	0016545	Server, Proliant ML570 x700MHZ	7,769.10	6/12/2002	0.00	Disposed (2)
00003485	--	Catalyst 6500 Switch Fabric	7,498.47	5/31/2002	0.00	Scrap/Auction (1)
00003526	0016542	Switch, Catalyst 6513, Chassis	15,142.01	7/10/2002	0.00	Disposed (2)
00003532	E000166*	Ozone Trans Std Port Env 6103	8,710.75	7/25/2002	0.00	Scrap/Auction (1)
00003558	0016571	Gas Chromatograph/Mass Spectro	120,222.61	1/1/2003	0.00	Trade In (3)
00003561	0016572	Server, Compaq Proliant ML530	5,434.15	1/1/2003	0.00	Disposed (2)
00003570	0016545A	Server Upgrade	5,612.28	1/1/2003	0.00	Disposed (2)
00003588	E000158*	Calibrator, Ozone Transfer Std	8,780.43	1/1/2004	0.00	Scrap/Auction (1)
00003589	E000159*	Calibrator, Ozone Transfer Std	8,780.43	1/1/2004	0.00	Scrap/Auction (1)
00003603	0016588	Sampling System, TSP, Portable	5,358.37	1/1/2004	0.00	Disposed (2)
00003604	0016589	Sampling System, TSP, Portable	5,358.37	1/1/2004	0.00	Disposed (2)
00003658	E000255*	Sampling System PM10 W/ Rigid	6,573.10	1/1/2005	0.00	Disposed (2)
00003664	0016623	Cisco, Router 7204VXR Bundle	12,502.21	1/1/2005	0.00	Disposed (2)
000000003792	E000314*	Analyzer Uv Photometric Ozone	4,855.49	1/1/2007	0.00	Scrap/Auction (1)
000000003795	0016646	Cisco, Advanta, Firewall Upgr	9,049.70	1/1/2007	0.00	Disposed (2)
000000003805	E000338*	Monitor Cont Ambient PM2.5	21,013.75	1/1/2007	0.00	Scrap/Auction (1)
000000003808	E000341*	Monitor Cont Ambient PM2.5	21,013.75	1/1/2007	0.00	Scrap/Auction (1)
000000003909	E000350*	Air Monitoring Calibration Sys	15,865.70	1/1/2008	0.00	Scrap/Auction (1)
000000003922	N/A3922	Insurance Cert Tracking System	7,299.99	1/1/2008	0.00	Scrap/Auction (1)
000000003970	--	Interface module Ethernet Cisc	10,331.93	7/18/2008	0.00	Disposed (2)
000000003992	0016722	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000003995	0016725	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004015	0016770	Analyzer Ambient Nox	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004063	0016788	Catalyst 6500/7600 Supervisor	17,436.30	6/25/2009	0.00	Disposed (2)
000000004064	0016789	Catalyst 6500/7600 Supervisor	17,436.30	6/25/2009	0.00	Disposed (2)
000000004091	--	Server HP Proliant DL580 G5	14,867.18	5/6/2010	0.00	Disposed (2)
000000004137	--	Motor.60 H.P.,1200 R.P.M.	5,419.46	6/29/2010	0.00	Disposed (2)
000000004210	0016793	Server Load Balancer	5,635.67	1/1/2011	0.00	Scrap/Auction (1)
000000004211	0016794	Server Load Balancer	5,635.66	1/1/2011	0.00	Scrap/Auction (1)
000000004277	--	Pump, Arora Model 413C-BF	23,361.30	11/15/2011	0.00	Disposed (2)
000000004371	0016914	Refrigerator Freezer Reachin	8,689.37	8/17/2012	0.00	Scrap/Auction (1)
000000004405	E000373UPGRD*	Ion Chromatograph Upgrade	48,382.37	2/27/2013	0.00	Scrap/Auction (1)
000000004511	0016964	Analyzer, H2S - J605	16,601.65	3/26/2014	0.00	Scrap/Donate (5)
000000004570	E000620*	Meteorological Monitoring Sys	8,388.73	8/28/2014	0.00	Scrap/Auction (1)
000000004571	E000623*	Meteorological Monitoring Sys	8,388.74	8/28/2014	0.00	Scrap/Auction (1)
<b>Total Obsolete or Non-repairable Equipment</b>			<b>\$ 580,078.22</b>		<b>\$ 0.00</b>	

\* Assets purchased with federal funds.

\*\* Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will be realized upon sale at auction.

(1) Usable parts will be removed and the remainder will be auctioned and scrapped.

(2) Disposed prior to the Board approval.

(3) Equipment will be traded in.

(4) Equipment will be donated or auctioned.

(5) Equipment will be scrapped or donated to the Los Angeles County Fire Department in exchange for new equipment.

**ATTACHMENT B**  
**Obsolete or Non-repairable Motor Vehicles**

	<b>Asset ID</b>	<b>Tag#</b>	<b>Description</b>	<b>Cost</b>	<b>Date Purchased</b>	<b>Net Book Value **</b>	<b>Disposition ***</b>
1	00003252	E000138*	Truck, Bi-Fuel, 4WD ,Ford F150	\$ 32,099.99	2/1/2002	\$ 0.00	Auction
2	00003465	38735	Automobile, CNG, Ford	22,483.12	5/24/2002	0.00	Auction
3	000000003752	38771	Van 8-Pass CNG 2004 Ford E350	40,557.19	1/1/2006	0.00	Auction
4	000000003765	38777	Automobile Honda Civic GX 2006	25,338.69	1/1/2006	0.00	Auction
5	000000003842	H0004*	Auto Honda Civic GX CNG 2007	25,866.66	1/1/2007	0.00	Auction
6	000000003844	H0009*	Auto Honda Civic GX CNG 2007	25,866.66	1/1/2007	0.00	Auction
7	000000003845	H0008*	Auto Honda Civic GX CNG 2007	25,866.66	1/1/2007	0.00	Auction
8	000000003873	38797	Auto Honda Civic GX CNG 2007	25,866.67	1/1/2007	0.00	Auction
9	000000003874	38798	Auto Honda Civic GX CNG 2007	25,866.66	1/1/2007	0.00	Auction
10	000000003881	38805	Auto Honda Civic GX CNG 2007	25,866.66	1/1/2007	0.00	Auction
11	000000004113	38835	Auto Honda Civic GX CNG 2010	25,452.22	5/7/2010	0.00	Auction
12	000000004380	E000470*	Van, Cargo CNG 2012 Ford E25	39,088.61	9/20/2012	0.00	Auction
13	000000004497	H00013*	2012 Honda CNG GX Civic	26,779.15	10/25/2013	0.00	Auction (1)
<b>Total Obsolete or Non-repairable Motor Vehicle</b>				<b>\$ 366,998.94</b>		<b>\$ 0.00</b>	

\* Assets purchased with federal funds.

\*\* Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will realized upon sale at auction.

\*\*\* These vehicles have an average of 166,000 miles.

(1) This vehicle was involved in a collision and cost to repair it exceeds the value of the vehicle.