

BOARD MEETING DATE: April 1, 2022

AGENDA NO. 8

PROPOSAL: Amend Contracts to Provide Short- and Long-Term Systems Development, Maintenance and Support Services

SYNOPSIS: South Coast AQMD currently has contracts with several companies for short- and long-term systems development, maintenance, and support services. These contracts are periodically amended as additional needs are defined. This action is to amend contracts previously approved by the Board to add additional funding needed for the development and maintenance work in an amount not to exceed \$90,000 for AgreeYa Solutions, \$209,600 for Prelude Systems, \$302,400 for Sierra Cybernetics, and \$651,000 for Varsun eTechnologies. Funding is available in Information Management's FY 2021-22 Budget.

COMMITTEE: Administrative, March 11, 2022; Recommended for Approval

RECOMMENDED ACTIONS:

1. Transfer \$84,000 from Information Management's FY 2021-22 Budget, Services and Supplies Major Object, Professional and Special Services account to Information Management's FY 2021-22 Capital Outlay Major Object, Capital Outlay account; and
2. Authorize the Executive Officer to execute amendments to the contracts for systems development services in the amount of \$90,000 to AgreeYa Solutions, \$209,600 to Prelude Systems, \$302,400 to Sierra Cybernetics, and \$651,000 to Varsun eTechnologies from Information Management's FY 2021-2022 Budget for the specific task orders listed in the Attachment.

Wayne Nastri
Executive Officer

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Background

In April 2021, the Board authorized staff to initiate level-of-effort contracts with vendors for systems development, maintenance and support services. At the time these contracts

were executed, it was expected that they would be modified in the future to add funding from approved budgets as system development requirements were identified and sufficiently defined so that task orders could be prepared. The contracts are for one year, with the option to renew for two one-year periods.

Systems development and maintenance efforts are currently needed (see Attachment) to enhance system functionality and to provide staff with additional automation for improving productivity. The estimated cost to complete the work on these additional tasks exceeds the amount of funding in the existing contracts.

Proposal

Staff proposes to transfer \$84,000 from Information Management's FY 2021-22 Budget, Services and Supplies Major Object, Professional and Special Services account to Information Management's FY 2021-22 Capital Outlay Major Object, Capital Outlay account and to amend the contracts to add \$90,000 to AgreeYa Solutions, \$209,600 to Prelude Systems, \$302,400 to Sierra Cybernetics and \$651,000 to Varsun eTechnologies for the specific task orders listed in the attachment.

Resource Impacts

Sufficient funding is available in Information Management's FY 2021-2022 Budget.

Attachment

Task Order Summary

ATTACHMENT – Task Order Summary

Section A – Funding Totals for each Systems Development Contract

CONTRACTOR	PREVIOUS FUNDING	PROPOSED ADDITION	TOTAL FUNDING
AgreeYa Solutions	\$585,500	\$90,000	\$675,500
Prelude Systems	\$153,500	\$209,600	\$363,100
Sierra Cybernetics	\$436,900	\$302,400	\$739,300
Varsun eTechnologies	\$464,900	\$651,000	\$1,115,900
TOTAL	\$1,640,800	\$1,253,000	\$2,893,800

Section B – Task Orders Scheduled for Award

TASK	DESCRIPTION	ESTIMATE	AWARD TO
ISR System Enhancement	Enhancements and support for the Indirect Source Rule Online Reporting Web Portal	\$40,000	AgreeYa
Mobile Application Support	Provide Annual Support for Mobile Application including both iOS and Android upgrades as well of new device upgrades	\$50,000	AgreeYa
Source Tests Tracking System Maintenance	Maintenance of automated system to facilitate the submittal, tracking, routing and management of source test submissions	\$25,000	Prelude
AER Enhancement	Enhancement for Annual Emission Report Web portal to be in compliance for reporting year 2023	\$154,600	Prelude
Web Application/Web Services Maintenance	To provide maintenance and development work for suite of Web Applications and Web Services	\$30,000	Prelude
Web Application/Web Services Maintenance	To provide maintenance and development work for suite of Web Applications and Web Services	\$62,400	Sierra
IVR System Upgrade	Upgrade Interactive Voice Response system to latest technology	\$50,000	Sierra
Electronic Mailing	Modernize noticing procedures, enhance outreach effectiveness, and reduce mailing and newspaper publication costs	\$150,000	Sierra
Web Site & IT Specialist support	To provide support for web site content development, publishing and other required IT support	\$40,000	Sierra
Agenda Tracking System upgrade	Upgrade Agenda Tracking System to latest technology and improve efficiency	\$250,000	Varsun
Compliance System Upgrade Phase One	Migrate CLASS Compliance to web-based application, phase one of two	\$200,000	Varsun
Lower Emission School Bus GMS	Online Grant Management System for Lower Emission School Bus	\$81,000	Varsun
Carl Moyer Grant Management System Phase One	Re-write of Carl Moyer Grant Management System, phase one of two	\$120,000	Varsun
TOTAL		\$1,253,000	