

BOARD MEETING DATE: February 4, 2022

AGENDA NO. 13

PROPOSAL: Report of RFQs/RFPs Scheduled for Release in February

SYNOPSIS: This report summarizes the RFQs/RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of February.

COMMITTEE: Administrative, January 14, 2022, Reviewed

RECOMMENDED ACTION:

Approve the release of RFQs/RFPs for the month of February.

Wayne Natri  
Executive Officer

SJ:gp

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### **Background**

In January 2020, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFQs/RFPs for budgeted items over \$100,000, which follow the Procurement Policy and Procedure, no longer require individual Board approval. However, a monthly report of all RFQs/RFPs over \$100,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFQ/RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Assistant Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on February 4, 2022.

### **Outreach**

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFQs/RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside

County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFQs/RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations and placed on South Coast AQMD's website (<http://www.aqmd.gov>), where it can be viewed by making the selection "Grants & Bids."

**Proposal Evaluation**

Proposals received will be evaluated by applicable diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

**Attachment**

Report of RFQs/RFPs Scheduled for Release in February 2022.

**February 4, 2022 Board Meeting  
Report on RFQs/RFPs Scheduled for Release on February 4, 2022**

**(For detailed information visit South Coast AQMD's website at  
<http://www.aqmd.gov/nav/grants-bids>  
following Board approval on February 4, 2022)**

**SPECIAL TECHNICAL EXPERTISE**

RFP #2022-08      Issue RFP for Landscape and Tree Maintenance  
Services at Diamond Bar Headquarters

Olvera/2309

South Coast AQMD's landscape and tree maintenance services contracts expire June 30, 2022. This action is to issue an RFP to solicit bids from interested parties in order to secure a new three-year contract for these services. Funds for this contract will be included in the FY 2022-23 Budget and in subsequent budgets.