

BOARD MEETING DATE: September 2, 2022

AGENDA NO. 17

PROPOSAL: Report of RFQs/RFPs Scheduled for Release in September

SYNOPSIS: This report summarizes the RFQs/RFPs for budgeted services over \$100,000 scheduled to be released for advertisement for the month of September.

COMMITTEE: Administrative, August 12, 2022, Reviewed

**RECOMMENDED ACTION:**

Approve the release of RFQs/RFPs for the month of September.

Wayne Nastri  
Executive Officer

SJ:gp

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**Background**

In January 2020 the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFQs/RFPs for budgeted items over \$100,000 that follow the Procurement Policy and Procedure would no longer be required to obtain individual Board approval. However, a monthly report of all RFQs/RFPs over \$100,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The attached report provides the title and synopsis of the RFQ/RFP, the budgeted funds available, and the name of the Deputy Executive Officer/Assistant Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/grants-bids> following Board approval on September 2, 2022.

**Outreach**

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFQs/RFPs and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside

County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFQs/RFPs will be emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations and placed on South Coast AQMD's website (<http://www.aqmd.gov>), where it can be viewed by making the selection "Grants & Bids."

**Proposal Evaluation**

Proposals received will be evaluated by applicable diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

**Attachment**

Report of RFQs/RFPs Scheduled for Release in September 2022

**September 2, 2022 Board Meeting  
Report on RFQs/RFPs Scheduled for Release on September 2, 2022**

(For detailed information visit South Coast AQMD's website at  
<http://www.aqmd.gov/nav/grants-bids>  
following Board approval on September 2, 2022)

**SPECIAL TECHNICAL EXPERTISE**

RFQ #Q2023-01	Issue RFQ for Qualifications to Establish List of Prequalified Vendors for Exterior Building Cleaning and Interior and Exterior Window Washing	Olvera/2309
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South Coast AQMD's Diamond Bar Headquarters consists of four interconnected buildings. This action is to issue an RFQ to establish a list of prequalified vendors for a three-year period to provide exterior building cleaning and interior and exterior window washing. Funds for this service are included in the FY 2022-23 Budget and will be requested in subsequent fiscal years.

RFP #P2023-02	Issue RFP to Audit AB 2766 Fee Revenue Recipients for Fiscal Years 2019-20 and 2020-21.	Jain/2804
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AB 2766 requires any agency that received fee revenues subvented to the South Coast AQMD from the Department of Motor Vehicles to be audited once every two years. This action is to issue an RFP for an independent Certified Public Accountant to conduct the audits for Fiscal Years 2019-20 and 2020-21. Funds for this expense are included in the Fiscal Year 2022-23 Budget.