

BOARD MEETING DATE: September 2, 2022

AGENDA NO. 21

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a meeting remotely on Friday, August 12, 2022. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Ben J. Benoit, Chair
Administrative Committee

SN:cb

Committee Members

Present: Chair Ben Benoit, Committee Chair
Senator (Ret.) Vanessa Delgado, Vice Chair
Mayor Michael Cacciotti
Board Member Gideon Kracov
Supervisor Janice Rutherford

Call to Order

Chair Benoit called the meeting to order at 10:00 a.m.

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#)

DISCUSSION ITEMS:

1. **Board Members' Concerns:** Board Member Kracov expressed concerns about the monitoring data on ethylene oxide and in cities like Ontario and Carson. He commented on our diligent efforts in controlling these facilities and provided support to continue being strict on abatement orders and doing whatever it takes to get them to comply. Wayne Nastri, Executive Officer, expressed appreciation

for the support and reported that we are the most aggressive in protecting public health and are doing everything possible to bring these facilities under control.

Chair Benoit thanked staff for addressing the issue in Perris and working with local fire agencies. Mr. Nastri confirmed we have staff on the scene already and will provide an update as soon as possible.

2. **Chair's Report of Approved Travel:** Chair Benoit reported travel to a CCEEB seminar in Tahoe, Nevada and Board Member Kracov reported travel to Sacramento for two CARB meetings.
3. **Report of Approved Out-of-Country Travel:** There was no travel to report.
4. **Review September 2, 2022 Governing Board Agenda:** There was nothing to report.
5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** There was none to report.
6. **Update on South Coast AQMD Inclusion, Diversity and Equity Efforts:** Francis Fernando, Senior Public Affairs Specialist/Diversity, Equity & Inclusion, provided an update on agency efforts and summer planning. Mr. Fernando reported that the Governing Board intern program was ending today. Mr. Fernando highlighted Anna Julia Cooper as the fabulous female for Fabulous Female Friday.

Board Member Kracov announced that CARB had just selected the new Executive Officer to replace Richard Corey to be Dr. Steven Cliff. Mr. Nastri stated that Steve knows the districts and has been working on climate issues for the Biden Administration.

Harvey Eder, Public Solar Power Coalition, provided public comment on fossil fuels and oil companies.

7. **South Coast AQMD's FY 2021-22 Fourth Quarter Ended June 30, 2022 Budget vs. Actual (Unaudited):** Sujata Jain, Chief Financial Officer, reported that with the unaudited 4th Quarter budget information, that for Fiscal Year 2021 we had a balanced budget. Ms. Jain provided a revenue and expenditure comparison and reported the results are comparable to last year and are on track. Ms. Jain showed a five-year projection and reported that the agency remains cautious in light of the economy, but the agency continues to maintain reserves that are higher than the Governing Board policy of 20%. Ms. Jain noted that

these projections don't include adjustments for any future labor negotiations and that the two-year agreement that will end December 2023.

Chair Benoit inquired about when labor negotiation discussions normally begin. Ms. Jain indicated that they will begin about this time next year.

Mayor Cacciotti inquired about the vacancy rate. Ms. Jain indicated the agency is continuing to lower the vacancy rate, but realistically, it will stay above the 11percent rate for a while. Susan Nakamura, Chief Operating Officer, reported that we hired 23 inspectors that will be onboard over the next few weeks.

8. **Report of RFPs/RFQs Scheduled for Release in September:** Sujata Jain reported that this item is to issue an RFQ to establish a list of qualified vendors for exterior building cleaning and interior and exterior window washing. The list will be good for three years and funds for this are included in the budget. The second item is for an RFP to establish a list of pre-qualified auditors for the audit of AB 2766 for fiscal years 2019-20 and 2020-21.
9. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported that IM staff was very busy in July with the migration of our legacy CLASS public records system onto OnBase and the onboarding for all Governing Board interns. Mr. Moskowitz reported that staff worked with CARB to deploy a cloud-based infrastructure that provides third-party entities with the capability to start applications and verify their income, deployed a Rule 461.1 mobile fuel registration and reporting online portal, and updated FIND to include AB 617 South Los Angeles Community boundaries, as well as the ability to filter facilities located within this community.

Mr. Eder provided public comment on using captured caption as a way of keeping records of all public meetings and environmental justice.

ACTION ITEMS:

10. **Appropriate Funds from the Undesignated (Unassigned) Fund Balance for Engineering and Permitting Assistance:** Jillian Wong, Assistant Deputy Executive Officer, Engineering & Permitting, reported that this item is to appropriate a total of \$400,000 from the Undesignated Fund balance into the Engineering and Permitting budget for this fiscal year to cover costs to use retirees and consultants to temporarily supplement staff's efforts to reduce the permit inventory backlog. \$300,000 would be spent to bring back retirees and \$100,000 for consultant assistance from Castle Environmental Consulting and William Walters Air Quality Consulting.

Moved by Rutherford; seconded by Cacciotti, unanimously approved.

Ayes: Benoit, Delgado, Cacciotti, Kracov, Rutherford
Noes: None

11. **Recognize Revenue and Appropriate Funds for U.S. EPA Pass Through Grants to Develop Low-Cost Sensor Device for Measuring VOCs and Reference Method for Validating Open-path Remote Sensing Systems:** Dr. Jason Low, Deputy Executive Officer/Monitoring & Analysis, reported that South Coast AQMD would be co-investigators with Virginia Tech to develop a low-cost center to measure VOCs and also with UCLA to develop a standardized method for validating open path measurement systems for air toxics measurements. The actions are to recognize revenue of nearly \$200,000 from Virginia Tech and up to nearly \$210,000 from UCLA into the General Fund and appropriate around \$46,000 and \$41,000 respectively into the Monitoring & Analysis budget to support these efforts.

Chair Benoit inquired what is the current cost and cost we are aiming for VOC sensor. Dr. Low mentioned that there are some VOC sensors that are in the \$300 to \$2000 range that are not as sensitive and robust. As part of this grant effort, staff is considering sensors that are sensitive to specific chemicals such as benzene, rather than just total VOCs.

Moved by Cacciotti; seconded by Rutherford, unanimously approved.

Ayes: Benoit, Delgado, Cacciotti, Kracov, Rutherford
Noes: None

12. **Appropriate Funds, Transfer Funds, Issue Solicitations and Purchase Orders for Laboratory and Air Monitoring Equipment:** Dr. Low reported that staff is conducting ethylene oxide investigations, including ones in AB 617 communities such as Vernon and Carson and equipment is needed to conduct the laboratory analyses. The fiscal year 2022-23 authorized about \$513,000 in capital outlays for air monitoring and laboratory equipment. These actions are to appropriate up to \$250,000 from the General Fund to the Monitoring & Analysis budget and issue solicitations and purchase orders for laboratory monitoring equipment.

Moved by Cacciotti; seconded by Kracov, unanimously approved.

Ayes: Benoit, Delgado, Cacciotti, Kracov, Rutherford
Noes: None

13. **Recognize Revenue, Appropriate Federal Funds, and Issue Solicitations and Purchase Orders for Air Monitoring Equipment:** Dr. Low reported staff is expected to receive almost \$275,00 for the NATTS program and almost \$335,000 from the American Rescue Plan, both from U.S. EPA. These actions are to recognize and appropriate these funds and issue solicitations and purchase orders for air monitoring equipment.

Moved by Cacciotti; seconded by Kracov, unanimously approved.

Ayes: Benoit, Delgado, Cacciotti, Kracov, Rutherford
Noes: None

WRITTEN REPORT:

14. **Local Government & Small Business Assistance Advisory Group Minutes for the March 11, 2022 Meeting:** The report was acknowledged and received.

OTHER MATTERS:

15. **Other Business:** There was none to report.
16. **Public Comment:** Mr. Eder provided public comment on state legislature and solar power.
17. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for September 9, 2022 at 10:00 a.m.

Adjournment

The meeting adjourned at 10:48 a.m.

Attachment

Local Government & Small Business Advisory Group Minutes for March 11, 2022



South Coast Air Quality Management District

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LOCAL GOVERNMENT & SMALL BUSINESS ASSISTANCE ADVISORY GROUP FRIDAY, MARCH 11, 2022 MEETING MINUTES

MEMBERS PRESENT:

Mayor Carlos Rodriguez, LGSBA Chair (Board Member)
Supervisor Janice Rutherford (Board Member)
Felipe Aguirre
Council Member Rachelle Arizmendi, City of Sierra Madre
Paul Avila, P.B.A. & Associates
Todd Campbell, Clean Energy
John DeWitt, JE DeWitt, Inc.
Bill LaMarr, California Small Business Alliance
Rita Loof, RadTech International
Eddie Marquez, Roofing Contractors Association
David Rothbart, Los Angeles County Sanitation Districts

MEMBERS ABSENT:

Geoffrey Blake, Metal Finishers of Southern California
LaVaughn Daniel, DancoEN

OTHERS PRESENT:

Mark Abramowitz
Troy Cowan, IUVA
Ramine Cromartie
Harvey Eder
Matt Holder, Board Member Consultant (*Rodriguez*)
Mike Idacavage, RadTech International
Debra Mendelson, Board Member Consultant (*Rutherford*)
Rock Reiser
Mark Taylor, Board Member Consultant (*Rutherford*)

SOUTH COAST AQMD STAFF:

Susan Nakamura, Chief Operating Officer
Derrick Alatorre, Deputy Executive Officer
Sarah Rees, Deputy Executive Officer
Jason Aspell, Deputy Executive Officer
Lisa Tanaka O'Malley, Assistant Deputy Executive Officer
Victor Yip, Assistant Deputy Executive Officer
Daphne Hsu, Principal Deputy District Counsel
Michael Morris, Planning & Rules Manager
Philip Crabbe III, Senior Public Affairs Manager

Denise Peralta-Gailey, Public Affairs Manager
Van Doan, Air Quality Specialist
Elaine Hills, Air Quality Specialist
Anthony Tang, Information Technology Supervisor
Paul Wright, Senior Information Technology Specialist

Agenda Item #1 – Call to Order/Opening Remarks

Chair Carlos Rodriguez called the meeting to order at 11:32 a.m.

Agenda Item #2 – Approval of February 11, 2022 Meeting Minutes

Chair Rodriguez called for approval of the February 11, 2022 meeting minutes.

No public comment.

Motion to approve minutes made by Mr. Todd Campbell; seconded by Mr. Eddie Marquez; unanimously approved.

Ayes: Aguirre, Arizmendi, Campbell, LaMarr, Loof, Marquez, Rothbart, Rutherford, Rodriguez

Noes: None

Abstain: None

Absent: Avila (during voting), Blake, Daniel, DeWitt (during voting)

Agenda Item #3 – Review of Follow-Up/Action Items

Mr. Derrick Alatorre reviewed the follow-up and action items from the previous meeting. Mr. Alatorre indicated that staff is reaching out to California Air Resources Board (CARB) regarding old engine scrapping guidelines and that Mr. Wayne Nastri will be discussing potential reinstatement of Home Rule Advisory Group with Chair Ben Benoit.

No public comment.

Agenda Item #4 – Information on Ultraviolet (UV)/Electron Beam (EB)/Light-Emitting Diode (LED) Technology and Disinfection Systems

Mr. Mike Idacavage and Mr. Troy Cowan, representatives from RadTech International and IUVA, respectively, provided information on recent technological developments for UV/EB/LED technology and disinfection systems.

Mr. Harvey Eder commented on high-efficiency particulate air filters and the integration of small businesses working on control technologies.

Supervisor Janice Rutherford referenced slide #7 and asked for clarification on regulatory concerns on VOC emissions “in most cases.” Ms. Rita Loof stated since they are global companies, a claim that all coatings produced contain zero VOC could not be made and has agreed with the limit of less than 50 grams per liter (g/L). A photo initiator is added to a conventional solvent UV system to cure the coatings and this portion does not emit VOCs. However, the solvent systems do emit VOCs and are being regulated.

Mr. Michael Morris stated that there was a previous request for a full exemption from Rule 1115 – Motor Vehicle Assembly Line Coating Operations for all UV products. He explained that the concern is that there are VOC emissions from some solvent systems, which need to be properly regulated. Mr. Jason Aspell stated that in addition to product VOC contents, the total VOC emissions are important for compliance evaluation. Since photo initiators decrease coatings curing time, there could potentially be an increase throughput, leading to higher VOC emissions.

Mr. Bill LaMarr commented that there are many different types of photo initiators with different properties and understood staff's concerns. Mr. LaMarr referenced slide #12 and commented on ink types. Ms. Loof commented that she has not seen coatings containing toxic and hazardous air pollutants and would not support exemptions for materials that do. Chair Rodriguez inquired how the limit of 50 g/L relates to exemption thresholds. Mr. Aspell stated that there are two different limits: coating VOC contents and daily total usage. The 50 g/L is the VOC content and there is a 6 gallon per day usage limit for permitting exemption.

Ms. Susan Nakamura stated that two topics were previously brought up by RadTech: exemption from permitting and exemption for UV/EB coatings. Rule 1401 evaluations are completed through permitting, which provides an opportunity for review of the materials and its use. In 2014, as part of the amendment process for Rule 1130 – Graphic Arts, there was evaluation of UV/EB inks, coatings, and solvents and staff found that there were some materials being used containing greater than 50 g/L VOC. Chair Rodriguez asked for confirmation that 6 gallons per day is the exemption limit. Ms. Nakamura responded yes and both the VOC content and usage have been incorporated into several exemptions, ensuring not to exceed 1 pound per day of emissions. Ms. Loof clarified that the solvent process that is part of any coating operation is associated with clean-up materials, which are subject to Rule 1171.

Agenda Item #5 – Updates on the 2022 State Legislative Priorities

Mr. Philip Crabbe III provided updates on the 2022 State legislative priorities.

Mr. Eder commented on exposure to toxic materials and that particulate matter 2.5 (PM_{2.5}) is a criteria air contaminant, but not listed as a toxic air contaminant under the Clean Air Act.

Mr. LaMarr requested documents referenced in Mr. Crabbe's presentation on Assembly Bill (AB) 617 and relevant agencies and AB 8. Mr. LaMarr mentioned that CARB is in the process of developing zero-emission forklift rule and asked if South Coast AQMD coordinates with CARB. Dr. Sarah Rees replied that South Coast AQMD coordinates with CARB on incentive programs and upcoming regulatory developments.

Action Item #1: Provide advisory group with AB 617 and AB 8 information.

Mr. David Rothbart mentioned the 2016 Air Quality Management Plan (AQMP) and asked if South Coast AQMD considers cost-effectiveness. Mr. Crabbe replied that all options are considered to determine which are most cost-effective and would bring the soonest emission reductions. Dr. Rees stated there is an obligation to take all feasible emission reductions as soon as possible; part of that is utilizing the incentive funds available in the most cost-effective way by supporting near-zero emission vehicles and promoting zero-emission technology.

Mr. Paul Avila asked whether replacing engines or purchasing new vehicles would be more cost-effective. Dr. Rees replied that currently, near-zero emission vehicles are more cost-effective, but both near-zero and zero-emission technologies should be considered.

Agenda Item #6 – Other Business

Council Member Rachelle Arizmendi asked if future meetings will continue to be held virtually. Ms. Nakamura stated that we are transitioning to a hybrid format.

Agenda Item #7 – Public Comment

Mr. Eder expressed opposition to Dr. Rees' comment on near-zero emission technology and indicated that zero-emission technology is available and should be used now.

Agenda Item #8 – Next Meeting Date

The next regular LGSBA Advisory Group meeting is scheduled for Friday, April 8, 2022 at 11:30 a.m.

Adjournment

The meeting adjourned at 12:59 p.m.