

BOARD MEETING DATE: April 4, 2025

AGENDA NO. 8

PROPOSAL: Remove Various Fixed Assets from South Coast AQMD Inventory

SYNOPSIS: South Coast AQMD Administrative Policies and Procedures Number 20 requires each organizational unit to review fixed assets for obsolescence and disposal every year. This action is to approve removal of surplus equipment and motor vehicles determined to be obsolete, non-operational and not worth repairing.

COMMITTEE: Administrative, March 14, 2025; Recommended for Approval

**RECOMMENDED ACTION:**

Declare the items in Attachments A and B as surplus and authorize removal of these items from the fixed assets inventory through sales, donation, trade-in, auction process, salvage, or dismantlement for parts.

Wayne Natri  
Executive Officer

SJ:gp

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**Background**

South Coast AQMD Administrative Policies and Procedures Number 20 established procedures for the approval, purchasing, tagging, physical inventory, and disposal of fixed assets. This policy requires the review of the fixed assets and controlled items for obsolescence and disposal every year. The list of equipment appearing in Attachment A represents old, obsolete and non-operational equipment that could not be repaired.

The vehicles appearing in Attachment B have been driven an average of over 145,000 miles, are non-operational and not cost-effective to repair. These vehicles that will either be sold by Enterprise Fleet Management, per the Board approved-lease agreement, or through public auction. The proceeds from the sale by Enterprise Fleet Management will be returned to South Coast AQMD to deposit into Fund 02 – Infrastructure Improvement Fund. Equipment and vehicles purchased with federal funds are being disposed of in accordance with applicable federal regulations.

**Proposal**

Staff is recommending that assets in Attachments A and B, as in the past, be retired through the surplus process and properly disposed. Equipment will be auctioned, traded-in, donated or dismantled for parts and the motor vehicles will be either auctioned or sold.

**Resource Impacts**

Miscellaneous revenue from auction sales will be recorded in the General Fund. Funds received from Enterprise Fleet Management will be recorded in Fund 02 – Infrastructure Improvement Fund. The total original cost of \$1,160,893 for the fixed assets in Attachments A and B was accounted for, depreciated, and reported in the annual audited financial statements.

**Attachments**

- A. Obsolete or Non-repairable Equipment
- B. Obsolete or Non-repairable Motor Vehicles

**ATTACHMENT A**  
**Obsolete or Non-repairable Equipment**

Asset ID	Tag#	Description	Cost	Date Purchased	Net Book Value **	Disposition
00001197	0014895	Photodiode Array Detector	\$ 12,124.00	8/3/1997	\$ 0.00	Scrap/Auction (1)
00001198	0014897	2010 Single System w/s 5100	14,613.75	8/3/1997	0.00	Scrap/Auction (1)
00002820	E000300*	Chromatography Pump System:	36,356.33	2/26/1999	0.00	Scrap/Auction (1)
00003645	0016605	Microwave Digest & Extract Sys	16,232.09	1/1/2004	0.00	Scrap/Auction (1)
00003646	0016606	Uninterruptible Power System	85,107.00	1/1/2004	0.00	Scrap/Auction (1)
000000003730	0016630	Analyzer, SO2, Thermo Environ	6,197.31	1/1/2006	0.00	Scrap/Auction (1)
000000003941	E000354*	Analyzer CO Trace-Level	6,991.87	5/27/2008	0.00	Scrap/Auction (1)
000000003942	E000355*	Analyzer CO Trace-Level	6,991.87	5/27/2008	0.00	Scrap/Auction (1)
000000003943	E000378*	AutosampleCanister 16-Position	10,858.45	6/3/2008	0.00	Donate/Auction (2)
000000003994	0016724	Analyzer Ambient NOx	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004004	0016734	Analyzer Ambient NOx	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004006	0016736	Analyzer Ambient NOx	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004007	0016737	Analyzer Ambient NOx	8,791.26	6/23/2009	0.00	Scrap/Auction (1)
000000004017	E000371*	Total React Nitrogen Analyzer	18,720.64	6/23/2009	0.00	Scrap/Auction (1)
000000004029	E000387*	TraceClean System	18,443.48	6/24/2009	0.00	Scrap/Auction (1)
000000004247	E000445*	Calibration Dilution System	11,472.69	7/28/2011	0.00	Scrap/Auction (1)
000000004250	E000448*	Calibration Dilution Systems	11,472.69	7/28/2011	0.00	Scrap/Auction (1)
000000004273	E000452*	Calibration Dilution System	11,472.69	10/20/2011	0.00	Scrap/Auction (1)
000000004275	E000449*	Calibration Dilution System	11,472.68	10/20/2011	0.00	Scrap/Auction (1)
000000004325	E000465*	Dilution Calibration	11,498.67	5/1/2012	0.00	Scrap/Auction (1)
000000004397	E000479*	Analyzer, Chemiluminescent NO-	9,899.55	1/25/2013	0.00	Scrap/Auction (1)
000000004583	E000524*	Analyzer, Ambient NOx, Horiba	8,134.67	9/25/2014	0.00	Scrap/Auction (1)
000000004625	0016986	Analyzer, Ecotech Serinus 30	9,356.59	5/28/2015	0.00	Scrap/Auction (1)
000000004626	0016987	Analyzer, Ecotech Serinus 30	9,356.59	5/28/2015	0.00	Scrap/Auction (1)
000000004628	0016985	Analyzer, EC9850T Trace SO2	12,939.42	5/28/2015	0.00	Scrap/Auction (1)
000000004678	0016993	Analyzer - Gas - Model 200T-S	20,968.87	9/29/2015	0.00	Scrap/Auction (1)
000000004679	0016994	Analyzer - Gas - Model 200T-S	20,968.88	9/29/2015	0.00	Scrap/Auction (1)
000000004749	0017029	Autosampler Liquid 7683A	9,156.00	6/29/2016	0.00	Donate/Auction (2)
000000004762	E000626*	Calibration Gas Dilutions Syst	12,571.64	8/30/2016	0.00	Scrap/Auction (1)
	<b>Total Obsolete or Non-repairable Equipment</b>		<b>\$ 438,543.46</b>		<b>\$ 0.00</b>	

\* Assets purchased with federal funds.

\*\* Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will be realized upon sale at auction.

(1) Usable parts will be removed and the remainder will be auctioned and scrapped.

(2) Equipment will be auctioned or donated to a university or a CAPCOA member organization.

**ATTACHMENT B**  
**Obsolete or Non-repairable Motor Vehicles**

<b>Asset ID</b>	<b>Tag#</b>	<b>Description</b>	<b>Cost</b>	<b>Date Purchased</b>	<b>Net Book Value **</b>	<b>Disposition ***</b>
000000003756	0038774	2004 Ford Passenger Van CNG	\$ 35,891.46	1/1/2006	\$ 0.00	Auction or Sale (1)
000000003775	0038787	2006 Toyota Prius	25,098.85	1/1/2006	0.00	Auction or Sale (1)
000000003850	E000351*	2007 GMC Savanna Cargo Van CNG	49,454.99	1/1/2007	0.00	Auction or Sale (1)
000000003868	0038792	2007 Honda Civic GX CNG	25,866.67	1/1/2007	0.00	Auction or Sale (1)
000000003931	E000353*	2007 GMC Savanna Cargo Van CNG	57,156.99	5/27/2008	0.00	Auction or Sale (1)
000000004054	E000391*	2009 Ford E350 Cargo Van CNG	38,978.75	6/24/2009	0.00	Auction or Sale (1)
000000004111	38840	2010 Honda Civic GX CNG	25,452.22	5/7/2010	0.00	Auction or Sale (1)
000000004112	38839	2010 Honda Civic GX CNG	25,452.22	5/7/2010	0.00	Auction or Sale (1)
000000004116	38837	2010 Honda Civic GX CNG	25,452.22	5/7/2010	0.00	Auction or Sale (1)
000000004123	38841	2010 Honda Civic GX CNG	25,452.22	5/12/2010	0.00	Auction or Sale (1)
000000004124	38842	2010 Honda Civic GX CNG	25,452.22	5/12/2010	0.00	Auction or Sale (1)
000000004125	38843	2010 Honda Civic GX CNG	25,452.22	5/12/2010	0.00	Auction or Sale (1)
000000004126	38844	2010 Honda Civic GX CNG	25,452.22	5/12/2010	0.00	Auction or Sale (1)
000000004128	38845	2010 Honda Civic GX CNG	25,452.22	6/24/2010	0.00	Auction or Sale (1)
000000004129	38848	2010 Honda Civic GX CNG	25,452.22	6/24/2010	0.00	Auction or Sale (1)
000000004130	38846	2010 Honda Civic GX CNG	25,452.22	6/24/2010	0.00	Auction or Sale (1)
000000004131	38847	2010 Honda Civic GX CNG	25,452.22	6/24/2010	0.00	Auction or Sale (1)
000000004237	38858	2010 Honda Civic GX CNG	27,841.35	1/1/2011	0.00	Auction or Sale (1)
000000004239	38853	2010 Honda Civic GX CNG	27,841.35	1/1/2011	0.00	Auction or Sale (1)
000000004241	38855	2010 Honda Civic GX CNG	27,841.35	1/1/2011	0.00	Auction or Sale (1)
000000004444	38873	2012 Honda Civic NGV	25,949.66	5/24/2013	0.00	Auction or Sale (1)
000000004471	38891	2013 Ford Escape	26,037.95	8/28/2013	0.00	Auction or Sale (1)
000000004542	38901	2014 Honda GX CNG	27,053.36	7/30/2014	0.00	Auction or Sale (1)
000000004552	38894	2014 Honda GX CNG	27,053.36	7/30/2014	0.00	Auction or Sale (1)
000000004793	38947	2014 Ford Fusion	20,308.76	3/29/2017	0.00	Auction or Sale (1)
<b>Total Obsolete or Non-repairable Motor Vehicles</b>			<b>\$ 722,349.27</b>		<b>\$ 0.00</b>	

\* Assets purchased with federal funds.

\*\* Net Book Value represents historical cost reduced by estimated depreciation. It is expected that some revenue will realized upon auction or sale by Enterprise Fleet Management.

\*\*\* These vehicles have an average of 145,000 miles.

(1) To be sold by Enterprise Fleet Management or auction.