

BOARD MEETING DATE: April 4, 2025

AGENDA NO. 17

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a hybrid meeting on Friday, March 14, 2025. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Vanessa Delgado, Chair
Administrative Committee

SN:cb

Committee Members

Present: Chair Vanessa Delgado, Committee Chair
Vice Chair Michael Cacciotti
Mayor Pro Tem Larry McCallon

Absent: Board Member Gideon Kracov
Supervisor V. Manuel Perez

Call to Order

Chair Vanessa Delgado called the meeting to order at 10:05 a.m.

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#).

DISCUSSION ITEMS:

1. **Board Members' Concerns:** No Board Members' concerns to report.
2. **Chair's Report of Approved Travel:** No travel was reported.
3. **Report of Approved Out-of-Country Travel:** No out-of-country travel was reported.

4. **Review April 4, 2025 Governing Board Agenda:** Executive Officer Wayne Nastri reported that there is a Set Public Hearing for May to amend Regulation III fees and adopt the Executive Officer's proposed goals and priority objectives, as well as proposed budget for fiscal year 2025/26. Executive Officer Nastri also mentioned that some conflicts with the SCAG meeting and travel schedules and thus Board Members not being able to attend the May Board meeting may be addressed with moving the Public Hearing for Proposed Amended Rules 1111 and 1121.

Chair Delgado expressed her support for possibly moving the Public Hearing for Proposed Amended Rules 1111 and 1121.

Executive Officer Nastri mentioned that staff will have a presentation on the overview and progress of the MATES VI study.

For additional information, please refer to the [Webcast at 2:36](#).

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** This item was moved to Action Items as approval from the Administrative Committee is needed. For additional information please refer to the [Webcast at 4:38](#).
6. **Update on South Coast AQMD's Internal Engagement Activities:** Anissa Heard-Johnson, Deputy Executive Officer, Community Engagement and Air Programs, provided an update on agency efforts, seasonal events, cultural displays, Statewide Working Group, and discussed Wangari Maathai for Fabulous Female Friday.

Mayor Pro Tem McCallon asked what were the solutions or outcomes of the collaborative event with CARB regarding the Critical Community Conversations for Purposeful Outreach (C3PO). Dr. Heard-Johnson responded it helped to identify communication issues with CARB and how the agencies will measure success of AB 617 on a statewide basis.

Mayor Pro Tem McCallon inquired if there were any increases in hate crimes at the South Coast AQMD for the LGBTQIA+ group. Dr. Heard-Johnson stated that there has not been an increase in hate crimes reported in the agency, but staff has expressed concerns regarding increases in hate crimes occurring on the national level. Mayor Pro Tem McCallon asked if it is the responsibility of the agency to create awareness and support employees for issues related to LGBTQIA+. Dr. Heard-Johnson explained that disadvantaged communities have a disproportionate number of LGBTQIA+ and homeless people and we want to be sure our staff is aware of how to work with these communities.

Mayor Pro Tem McCallon inquired about the API+ group, if there were any issues with U.S. Immigration and Customs Enforcement (ICE) coming into the South Coast AQMD and if it is the agency's responsibility to be addressing employee's issues related to ICE. Dr. Heard-Johnson responded that some AB 617 communities have communicated their concern about increased presence of ICE and explained that her team is educating and making employees more aware that this is a concern of the communities. Executive Officer Nastri added that it is important for our staff to understand that these types of situations exist. Recently, our field inspectors were misidentified as ICE putting them in a difficult situation and explained that it is important to make our staff is aware that these issues exist and what to do in these types of situations.

Vice Chair Cacciotti inquired about Persian New Year Event and Dr. Heard-Johnson went over the details of the event at the agency that had approximately 130 employees in attendance.

For additional information, please refer to the [Webcast at 5:22](#).

7. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported on the status of various projects. For additional information, please refer to the [Webcast at 20:01](#).

ACTION ITEMS:

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** There were two proposals for the compensation of Board Consultants, Uduak-Joe Ntuk and Marisela Santana for Councilmember Brenda Olmos. The contracts will be effective from March 1, 2025 through June 30, 2025. For additional information, please refer to the [Webcast at 4:38](#).

Moved by Cacciotti; seconded by McCallon, unanimously approved.

Ayes:	Cacciotti, Delgado, McCallon
Noes:	None
Absent:	Kracov, Perez

8. **Remove Various Fixed Assets from South Coast AQMD Inventory:** Sujata Jain, Chief Financial Officer, reported that this item is to surplus and dispose fixed assets that have become obsolete. The total assets being requested to be disposed is \$1,060,893.

Vice Chair Cacciotti inquired about an estimate of what we get when we sell these at auction. Ms. Jain indicated an average of \$1,500 for a vehicle.

For additional information, please refer to the [Webcast at 21:33](#).

Moved by Cacciotti; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Kracov, Perez

9. **Recognize Revenue, Appropriate Funds, Issue Solicitations and Purchase Orders for Air Monitoring Equipment:** Jason Low, Deputy Executive Officer, Monitoring & Analysis, reported that this action is to recognize revenue from U.S. EPA for the photochemical assessment monitoring stations program and appropriate around \$390,000 into the Monitoring & Analysis budget, issue solicitations and purchase orders for an air monitor and a shelter. For additional information, please refer to the [Webcast at 23:34](#).

Moved by McCallon; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Kracov, Perez

10. **Transfer and Appropriate Funds, Issue Solicitations and Purchase Orders for Community Air Monitoring Near Refineries:** Dr. Low reported that this action is to transfer and appropriate \$2.2 million from the Rule 1180 Special Revenue Fund and \$330,000 from the General Fund to the Monitoring & Analysis budget to issue purchase orders for air monitoring equipment and a lift gate system for vehicle. For additional information, please refer to the [Webcast at 24:33](#).

Moved by McCallon; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Kracov, Perez

11. **Execute Contract to Maintain Real-Time Public Alerts of Hydrogen Sulfide Events in the Coachella Valley:** Scott Epstein, Planning Manager, Planning, Rule Development & Implementation, reported that this action is to execute a contract with Sonoma Technology to continue maintaining a system for email notifications and a website to post real time values for air quality monitors that measure hydrogen

sulfide in the Eastern Coachella Valley at \$19,300 per year. For additional information, please refer to the [Webcast at 25:33](#).

Moved by McCallon; seconded by Cacciotti, unanimously approved.

Ayes:	Cacciotti, Delgado, McCallon
Noes:	None
Absent:	Kracov, Perez

WRITTEN REPORT:

No written reports.

OTHER MATTERS:

12. **Other Business:** There was no other business to report.
13. **Public Comment:** Harvey Eder, Public Solar Power Coalition, provided public comment on a subject that was not within the jurisdiction of the committee.

Vice Chair Cacciotti inquired about the alerts of high levels of hydrogen sulfide in the Coachella Valley. Dr. Epstein indicated the standard is a nuisance standard and we issue air quality advisories.

For additional information, please refer to the [Webcast at 26:56](#).

14. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, April 11, 2025 at 10:00 a.m.

Adjournment

The meeting was adjourned at 10:34 a.m.