

BOARD MEETING DATE: August 1, 2025

AGENDA NO. 7

**PROPOSAL:** Approve Modified Contract Award, Contract Modification, and Fund Transfer for Miscellaneous and Direct Expenditures Costs in FY 2025-26 as Approved by MSRC

**SYNOPSIS:** As part of their FYs 2024-27 Work Program, the MSRC approved a value increase to the contract with Geographics for hosting and maintenance of the MSRC's website. The MSRC also approved the addition of FM Harbor LLC as a party to a previous award to Forum Mobility Inc. to install electric vehicle service equipment in partial fulfillment of MOUs with the Ports of Long Beach and Los Angeles. Additionally, every year the MSRC adopts an Administrative Budget which includes transfer of funds to the South Coast AQMD Budget to cover administrative expenses. The MSRC seeks Board approval of the contract and award modifications and fund transfer.

**COMMITTEE:** Mobile Source Air Pollution Reduction Review, June 12, 2025; Recommended for Approval

**RECOMMENDED ACTIONS:**

1. Approve a \$1,800 increase to existing Contract #MS21006 with Geographics, the MSRC's current website maintenance contractor, to cover any unanticipated maintenance needs prior to the site's transition to a new host, as part of approval of the FYs 2024-27 Work Program, as described in this Board Letter;
2. Approve the addition of FM Harbor LLC as a party to previously approved not to exceed \$6,000,000 contract award to Forum Mobility Inc. to install electric vehicle service equipment (EVSE) at the Port of Long Beach using funds from the Port of Long Beach and Port of Los Angeles EVSE Infrastructure Projects Special Revenue Fund (92) as described in this Board Letter;
3. Recognize up to \$56,000 in revenue in the General Fund from the AB 2766 Discretionary Fund, Special Fund 23, and appropriate up to \$56,000 to the FY 2025-26 Technology Advancement Office Budget, Services and Supplies Major Object, to facilitate the payment of MSRC Miscellaneous Direct and Travel Costs, as provided in Table 1 of this Board Letter; and

4. Authorize the Chair (or the Chair's designee) to execute the contracts as described above and in this Board Letter.

Larry McCallon  
Chair, MSRC

AK:CR

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### **Background**

In September 1990, Assembly Bill 2766 was signed into law (Health & Safety Code Sections 44220–44247) authorizing an annual \$4 motor vehicle registration fee to fund the implementation of programs exclusively to reduce air pollution from motor vehicles. AB 2766 provides that 30 percent of the annual \$4 vehicle registration fee subvented to South Coast AQMD be placed into an account to be allocated pursuant to a work program developed and adopted by the MSRC and approved by the Board.

### **Proposal**

At its June 12, 2025 meeting, the MSRC considered recommendations from its MSRC-TAC and approved the following:

#### Implementation of MOUs with Ports for Electric Vehicle Support Infrastructure

To effectuate projects specified in MOUs between the Port of Long Beach (POLB) and Port of Los Angeles (POLA) and South Coast AQMD on behalf of the MSRC, previously the MSRC and South Coast AQMD approved three awards for zero emission drayage truck charging infrastructure projects with funds from POLB/POLA EVSE Infrastructure Projects Special Revenue Fund (92). One of these awards was to Forum Mobility Inc. in an amount not to exceed \$6,000,000 to install EVSE at the POLB. After the award, staff was notified that another entity, FM Harbor LLC, now holds title to the charging infrastructure. In order to enhance accountability and enforceability in the administration of the project, it was recommended to approve the addition of FM Harbor LLC as a party to the proposed agreement. The MSRC considered and approved the addition of FM Harbor LLC as a party to the agreement.

#### MSRC Website Hosting and Maintenance

The MSRC's [website](#) is a critical tool for the operation of the MSRC's programs. The current contract with Geographics for hosting and maintenance of the website will expire in September 2025. The MSRC has selected a successor firm to host and maintain the website, and these tasks will be transitioned within the next three months. Based on the time and balance remaining on the current Geographics contract, it was recommended to increase the contract value by \$1,800 to cover any unanticipated maintenance needs to ensure that the website remains operational with uninterrupted service and functionality. The MSRC considered and approved a \$1,800 contract value increase.

### FY 2025-26 Administrative Budget

Every year the MSRC adopts an Administrative Budget for the upcoming fiscal year to ensure costs remain within the limitation, currently 6.25 percent. For FY 2025-26, the MSRC adopted an Administrative Budget in the amount of \$1,011,185, which is \$30,288 below the 6.25 percent cap. Administrative expenditures such as postage and office supplies are not directly drawn from the MSRC fund account, but instead from South Coast AQMD's budget. To cover these expenses, the MSRC approved up to a \$56,000 fund transfer to South Coast AQMD (see Table 1 for further details).

Table 1.

Estimated FY 2025-26 MSRC Miscellaneous and Direct Expenditures Proposed to be Allocated to South Coast AQMD Technology Advancement Office FY 2025-26 Budget

	<b>Work Program Code</b>	<b>Account</b>	<b>Amount</b>
Professional & Special Services	44003	67450	\$9,000
Public Notice	44003	67500	\$8,000
Communications	44003	67900	\$5,000
Postage	44003	68060	\$7,500
Office Expense/Supplies	44003	68100	\$12,000
Miscellaneous Expense	44003	69700	\$7,000
Conference-Related Expense	44003	69700	\$5,000
Travel Costs	44003	67800	\$2,500
<b>Total</b>			<b>\$56,000</b>

Appropriations and revenues for staff salaries have previously been approved by South Coast AQMD Board.

At this time, the MSRC requests that South Coast AQMD Board approve the contract modification and fund transfer as part of approval of the FYs 2024-27 Work Program as outlined above.

### **Resource Impacts**

South Coast AQMD acts as fiscal administrator for the AB 2766 Discretionary Fund Program (Health & Safety Code Section 44243). Money received for this program is recorded in a special revenue fund (Fund 23) and the contract specified herein will be drawn from this fund.