

BOARD MEETING DATE: June 6, 2025

AGENDA NO. 21

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a hybrid meeting on Friday, May 9, 2025. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Vanessa Delgado, Chair
Administrative Committee

SN:cb

Committee Members

Present: Chair Vanessa Delgado, Committee Chair
Vice Chair Michael Cacciotti
Mayor Pro Tem Larry McCallon

Absent: Supervisor V. Manuel Perez

Call to Order

Chair Vanessa Delgado called the meeting to order at 10:00 a.m.

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#).

DISCUSSION ITEMS:

1. **Board Members' Concerns:** No Board Member concerns to report.
2. **Chair's Report of Approved Travel:** No travel was reported.
3. **Report of Approved Out-of-Country Travel:** No out-of-country travel was reported.
4. **Review June 6, 2025 Governing Board Agenda:** Nothing was reported.

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** This item was moved to Action Items as approval from the Administrative Committee is needed. For additional information, please refer to the [Webcast at 2:57](#).

6. **Update on South Coast AQMD's Internal Engagement Activities:** Anissa (Cessa) Heard-Johnson, Deputy Executive Officer, Community Engagement and Air Programs, provided an update on agency efforts, seasonal events, cultural displays, Statewide Working Group, and discussed Ami Zota for Fabulous Female Friday.

Vice Chair Cacciotti inquired about how South Coast AQMD is working to increase the AB 617 program into other areas of the Basin. Dr. Heard-Johnson explained that staff is working with CARB and is implementing Blueprint 2.0 to work with consistently nominated communities. Executive Officer Wayne Nastri added that the financial situation of the State makes it difficult and there has been a lot of discussion between the renewal of the funding of AB 617 that we are working hard to maintain. For additional information, please refer to the [Webcast at 3:42](#).

7. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported on the status of various projects. For additional information, please refer to the [Webcast at 12:46](#).
8. **South Coast AQMD's FY 2024-25 Third Quarter Ended March 31, 2025 Budget vs. Actual (Unaudited):** Sujata Jain, Chief Financial Officer, provided a presentation on the Budget versus Actual Results for the Third Quarter which ended on March 31, 2025 and provided the Budget Summary for Fiscal Year 2024-25. For additional information, please refer to the [Webcast at 14:10](#).

ACTION ITEMS:

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** There was one modification proposal for the compensation of Board Consultant for Councilmember Brenda Olmos: Marisela Santana. The contract modification will be effective from April 1, 2025 through June 30, 2025. For additional information, please refer to the [Webcast at 2:57](#).

Moved by McCallon; seconded by Cacciotti, unanimously approved.

| | |
|---------|------------------------------|
| Ayes: | Cacciotti, Delgado, McCallon |
| Noes: | None |
| Absent: | Perez |

9. **Recognize Revenue in FY 2024-25, FY 2025-26 and/or FY 2026-27 into the General Budget, Appropriate Funds in FY 2024-25, FY 2025-26 and/or FY 2026-27, Execute and/or Amend Contracts, and Issue Solicitations and Purchase Orders for Continued AB 617 Implementation:** Ms. Jain reported that this action is for appropriation for the remainder of FY 2024-25, FY 2025-26 and if needed FY 2026-27 for services and supplies and capital for the AB 617 program. The amount of funds to be appropriated and the programs and projects are provided in the Board Letter. For additional information, please refer to the [Webcast at 19:39](#).

Moved by Cacciotti; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Perez

10. **Recognize Revenue, Appropriate and Transfer Funds, Issue Solicitation and Purchase Order for One Vehicle:** Dr. Jason Low, Deputy Executive Officer, Monitoring & Analysis, reported that this action is to recognize \$480,000 and appropriate to the Monitoring & Analysis budget and transfer \$350,000 between Major Objects to realign the expenditures and issue a solicitation and purchase order for one vehicle.

Vice Chair Cacciotti inquired if the vehicle was electric. Dr. Low stated that staff is looking at a plug-in electric hybrid vehicle. For additional information, please refer to the [Webcast at 21:20](#).

Moved by McCallon; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Perez

11. **Recognize Revenue, Appropriate Funds, and Issue Purchase Order for Air Monitoring Equipment:** Dr. Low reported that this action is to recognize revenue and appropriate around \$97,000 into the Monitoring & Analysis budget and issue a sole source purchase contract for air monitoring equipment. For additional information, please refer to the [Webcast at 23:17](#).

Moved by McCallon; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Perez

12. **Recognize Revenue, Appropriate Funds, and Issue Sole Source Purchase Orders for Air Monitoring Equipment:** Dr. Low reported that this item is to recognize around \$300,000 and appropriate it into the Monitoring & Analysis budget and also issue a sole source purchase order for air monitoring equipment. For additional information, please refer to the [Webcast at 23:37](#).

Moved by McCallon; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Perez

13. **Recognize Revenue and Appropriate Funds for U.S. EPA Pass Through Grants to Develop Low-Cost Sensor Device for Measuring VOCs and Reference Method for Validating Open-Path Remote Sensing Systems and Issue Purchase Order for Laboratory Equipment:** Dr. Low reported that this item is to recognize revenue of almost \$200,000 from Virginia Tech and \$185,000 from UCLA and appropriate about \$80,000 and \$30,000 respectively into the Monitoring & Analysis budgets (for administrative costs) and issue a purchase order for laboratory equipment. For additional information, please refer to the [Webcast at 23:57](#).

Moved by McCallon; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Perez

14. **Amend Contract for Security Guard Services at Diamond Bar Headquarters:** John Olvera, Deputy Executive Officer, Administrative & Human Resources, reported that this item is to extend a contract with our current security guard services provider, GSSI, for two more years effective July 1, 2025. The funds have been requested for FY 2025-27 and FY 2026-27. For additional information, please refer to the [Webcast at 25:24](#).

Moved by McCallon; seconded by Cacciotti, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Perez

15. **Appropriate Funds from the General Fund Undesignated (Unassigned) Fund Balance to Cover Unbudgeted Salary and Overtime Costs:** Susan Nakamura, Chief Operating Officer, reported that this item is to transfer \$2.65 million from the 2024-25 General Fund Undesignated balance to Salaries and Benefits. This is primarily for staff that has been addressing the large scale incidents such as wildfire in the Eaton Canyon and Palisades, as well as Chiquita Canyon Landfill and some other incidents. Funds are also needed for overtime for permitting staff. \$2.3 million is associated with overtime and the balance is associated with staff salaries. For additional information, please refer to the [Webcast at 26:43](#).

Moved by Cacciotti; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Perez

16. **Appoint Regular and Alternate Public and Medical Members to South Coast AQMD Hearing Board for July 1, 2025 to June 30, 2028 Term:** Faye Thomas, Clerk of the Board, reported that the current terms for the two Hearing Board public members and medical member, as well as their Alternates is expiring on June 30, 2025 and interviews will be conducted for these appointments. Ms. Thomas explained that during the recruitment process two applications for the medical member and 42 applications for the public member positions were received. Ms. Thomas summarized the candidate recommendations from the Hearing Board Advisory Committee.

The Administrative Committee interviewed eight public member candidates: Micah Ali (incumbent regular), Suzanne Bilodeau, Robert Copeland (incumbent alternate), Stephen Dunwoody, Adrienne Konigar-Macklin, Steven Samaniego (incumbent alternate), Frank Tavakoli and Cynthia Verdugo-Peralta (incumbent regular).

The Administrative Committee interviewed two medical member candidates: Jerry P. Abraham (incumbent regular) and Sharon Williams (incumbent alternate)

After interviewing the candidates and discussion amongst Administrative Committee members, Vice Chair Cacciotti recommended the reappointment of the current public Hearing Board Members and Alternates: Micah Ali and Cynthia Verdugo-Peralta (incumbent regulars) and Robert Copeland and Steven Samaniego (incumbent alternates) and the reappointment of the current medical Hearing Board Members and Alternates: Jerry Abraham (incumbent regular) and Sharon Williams (incumbent alternate).

Ranji George provided public comment for this item to support Cynthia Peralta to the Hearing Board.

For additional information, please refer to the [Webcast at 28:05](#).

Moved by Cacciotti; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon
Noes: None
Absent: Perez

WRITTEN REPORTS:

17. **Young Leaders Advisory Council Minutes for the August 17, 2022 Meeting:**
The report was acknowledged and received.
18. **Young Leaders Advisory Council Minutes for the November 17, 2022 Meeting:** The report was acknowledged and received.
19. **Young Leaders Advisory Council Minutes for the February 15, 2023 Meeting:**
The report was acknowledged and received.
20. **Young Leaders Advisory Council Minutes for the May 17, 2023 Meeting:** The report was acknowledged and received.
21. **Young Leaders Advisory Council Minutes for the February 21, 2024 Meeting:**
The report was acknowledged and received.
22. **Young Leaders Advisory Council Minutes for the May 15, 2024 Meeting:** The report was acknowledged and received.
23. **Young Leaders Advisory Council Minutes for the August 21, 2024 Meeting:**
The report was acknowledged and received.
24. **Young Leaders Advisory Council Minutes for the November 20, 2024 Meeting:** The report was acknowledged and received.

Mayor Pro Tem McCallon inquired why the February 2025 meetings of the YLAC meeting are not available and why the minutes are so late. Dr. Heard-Johnson indicated that they are under review and are being completed and the delay was due to quorum issues. For additional information, please refer to the [Webcast at 1:39:24](#).

OTHER MATTERS:

25. **Other Business:** There was no other business to report.

26. **Public Comment:** Ranji George provided public comment regarding solar, hydrogen for energy, climate change and implementing zero emission technologies.

Peter Whittingham provided public comment regarding the Proposed Amended Rules 1111 and 1121 and challenges regarding the length of time available for public comments at Stationary Source Committee for these rules.

Harvey Eder provided public comment regarding solar energy and tariffs.

For additional information, please refer to the [Webcast at 1:40:25](#).

27. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, June 13, 2025 at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:45 a.m.



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South Coast Air Quality Management District

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YOUNG LEADERS ADVISORY COUNCIL WEDNESDAY, AUGUST 17, 2022 MEETING MINUTES

Members Present:

Roxana Barrera
José Trinidad Castañeda III
Isis Frausto-Vicencio
Ana Gonzales
Larysha Green
Cassie Nguyen
Nithya Palani
Paije Rush
Jack Symington
Priya Vedula
Janielle Vidal
Mikayla Winfery

Members Absent:

Monica Cantoran
Kyla Kelly
Maya Prasad
Michael Rodriguez
Lizbeth Sierra

South Coast AQMD Staff:

Derrick Alatorre, Chair, DEO, Public Advisor, Legislative, Public Affairs & Media
Lisa Tanaka O'Malley, Assistant Deputy Executive Officer, Legislative, Public Affairs & Media
Nicholas Sanchez, Assistant Chief Deputy Counsel, Legal
Brittany Gallivan, AQ Specialist, Planning, Rule Development and Area Sources
Patricia Kwon, Technology Demonstration Manager (WOC), Technology Advancement
Kristina Voorhees, Senior Administrative Assistant, Legislative, Public Affairs & Media

Call To Order

Mr. Derrick Alatorre called the meeting to order at 12:30 p.m.

Ms. Kristina Voorhees took the roll call.

Agenda Item #1: Approval of May 26, 2022 Minutes

Mr. Derrick Alatorre called for the approval of the May 26, 2022 meeting minutes.

Mr. Jose Trinidad Castañeda moved to approve; seconded by Mikayla Winfery.

Ayes: Barrera, Castañeda, Frausto-Vicencio, Gonzalez, Green, Nguyen, Palani, Rush, Symington, Vedula, Winfery

Noes: None

Abstain: None

Absent: Cantoran, Kelly, Prasad, Rodriguez, Sierra

Agenda Item #2: Draft 2022 Air Quality Management Plan Overview

Ms. Brittany Gallivan presented an update on the Draft 2022 Air Quality Management Plan (2022 AQMP).

Ms. Ana Gonzales asked how South Coast AQMD is working with EPA to improve the Clean Air Act. Mr. Alatorre stated that to open the Clean Air Act to modification would mean facing serious lobbying against tightening regulation. Ms. Lisa Tanaka O'Malley stated South Coast AQMD has been involved in many legislative efforts to continue strengthening the goals and implementation of the Clean Air Act.

Ms. Gonzales asked how the AQMP might overlap with the CARB Scoping Plan in order to achieve target emission reductions. Ms. Gallivan stated the South Coast AQMD works with CARB in developing both the AQMP and the Scoping Plan.

Mr. Jose Trinidad Castañeda requested more future updates on implementation of hydrogen fuel cell technology. Ms. Tanaka O'Malley stated the upcoming Agenda Item #3 would include updates on fuel cell implementation in drayage trucks, and future updates would continue to be shared.

Agenda Item #3: Zero Emission Drayage Truck Projects

Ms. Patricia Kwon provided an update on Zero Emission (ZE) Drayage Truck Projects.

Mr. Trinidad Castañeda asked about the challenges facing the permitting processes for ZE Truck programs and whether there were any legislative efforts at the state efforts to push greater implementation. Mr. Alatorre stated any decisions regarding the South Coast AQMD's position on legislation is up to the Governing Board, but many opportunities were open to pursue. Ms. Kwon listed many efforts and partners helping to better communicate program updates and availability to target demographics.

Ms. Roxana Barrera asked about funding opportunities for small businesses. Ms. Kwon stated that incentive opportunities were available for small fleets and small businesses.

Mr. Jack Symington invited members to contact him if interested in being part of the workforce development aspect of the project.

Ms. Gonzales asked if a round table could be hosted to help outreach to local business owners and dispel misconceptions and provide information on projects.

ACTION ITEM: Staff to look into details to arrange potential outreach session.

Agenda Item #4: Member Updates

Ms. Gonzales invited members to attend an equity listening session on transportation issues in August.

Mr. Trinidad Castañeda offered his farewell to the group and thanked members for their dedication to the committee's goals and objectives.

Agenda Item #5: Public Comment

No public comment.

Agenda Item #6: Next Meeting Date

The next regular YLAC meeting is scheduled for Wednesday, November 16, 2022 at 12:30 p.m.

Adjournment

Mr. Alatorre adjourned the meeting at 1:40 p.m.



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YOUNG LEADERS ADVISORY COUNCIL THURSDAY, NOVEMBER 17, 2022 MEETING MINUTES

Members Present:

Roxana Barrera
Larysha Green
Kyla Kelly
Cassie Nguyen
Nithya Palani
Michael Rodriguez
Priya Vedula

Members Absent:

Monica Cantoran
Isis Frausto-Vicencio
Ana Gonzales
Maya Prasad
Paije Rush
Lizbeth Sierra
Jack Symington
Janielle Vidal
Mikayla Winfery

South Coast AQMD Staff:

Derrick Alatorre, Chair, Deputy Executive Officer, Public Advisor, Legislative,
Public Affairs & Media
Nicholas Sanchez, Assistant Chief District Counsel, Legal
Sam Cao, Program Supervisor, Science & Technology
Advancement
Lane Garcia, Program Supervisor/ Planning
Aisha Reyes, Senior Administrative Assistant , Legislative, Public Affairs &
Media

Call To Order

Ms. Aisha Reyes called the meeting to order at 12:36 p.m. and took the roll call.

Agenda Item #1: Approval of August 17, 2022 Minutes

The August 17, 2022 meeting minutes will be taken to February 15, 2023. Quorum was not met.

Agenda Item #2: Approval of 2023 Goals and Objectives

The 2023 Goals and Objectives will be taken to February 15, 2023. Quorum was not met.

Agenda Item #3: Clean Fuels Program Draft 2023 Plan Update

Mr. Sam Cao presented on the Clean Fuels Plan Update which is submitted every year with Clean Fuels Annual Report as required by legislation.

There was no public comment.

Agenda Item #4: AB 2766 Motor Vehicle Subvention Fund

Mr. Lane Garcia presented how the AB 2766 Subvention Fund works and provided recent descriptions of projects implemented by local jurisdiction.

Mr. Moses Huerta, of the City of Paramount, inquired about the best way for the city to apply for the program and asked if the subvention funds can be used alongside Metro 710 freeway project funding. Mr. Garcia suggested to have a separate followup meeting to discuss Mr. Huerta's comments in more detail regarding the Metro project. Mr. Derrick Alatorre added on the legislative side, South Coast AQMD is seeking an increase in the AB 2766 subvention funds.

Agenda Item #5: Present 2023 Meeting Dates

Ms. Reyes provided the quarterly meeting dates for 2023.

Ms. Roxanna Barrera asked if the meetings would be in person. Mr. Nicholas Sanchez responded that he anticipated in person meetings would begin in March 2023. Mr. Alatorre added they would be held in a hybrid format.

Agenda Item #6: Member Update/Other Business

There were no comments from the members.

Agenda Item #7: Public Comment

There were no comments from the public.

Agenda Item #8: Next Meeting Date

The next regular YLAC meeting is scheduled for Wednesday, February 15, 2023 at 12:30 p.m.

Adjournment

Ms. Reyes adjourned the meeting at 1:19 p.m.



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YOUNG LEADERS ADVISORY COUNCIL WEDNESDAY, FEBRUARY 15, 2023 MEETING MINUTES

Members Present:

Ana Gonzalez
Kyla Kelly
Cassie Nguyen
Michael Rodriguez
Jack Symington
Priya Vedula

Members Absent:

Roxana Barrera
Monica Cantoran
Isis Frausto-Vicencio
Larysha Green
Nithya Palani
Maya Prasad
Paije Rush
Lizbeth Sierra
Janielle Vidal
Mikayla Winfery

South Coast AQMD Staff:

Phillip Crabbe, Chair, Senior Public Affairs Manager, Legislative, Public Affairs & Media
Daphne Hsu, Principal Deputy District Counsel, Legal
Yuh Jiun Tan, Program Supervisor, Technology Advancement Office
Aisha Reyes, Senior Administrative Assistant, Legislative, Public Affairs & Media
Brandee Keith, Sr. Public Affairs Specialist, Legislative, Public Affairs, and Media

Call To Order

Mr. Phillip Crabbe, Senior Public Affairs Manager, Legislative, Public Affairs and Media, called the meeting to order at 12:30 p.m. Roll call was taken.

Agenda Item #1: Approval of August 17, 2022 Minutes

In absence of a quorum, the approval of the August 17, 2022, meeting minutes was continued to the next meeting.

Agenda Item #2: Approval of November 17, 2022 Minutes

In absence of a quorum, the approval of the November 17, 2022, meeting minutes was continued to the next meeting.

Agenda Item #3: Adoption of YLAC Goals and Objectives for 2023

In absence of a quorum, the adoption of the 2023 Goals and Objectives was continued to the next meeting.

Agenda Item #4: Commercial Electric Lawn and Garden Program

Ms. Yuh Jiun Tan, Program Supervisor, Technology Advancement Office, presented on the South Coast AQMD Commercial Electric Lawn and Garden Program.

Ms. Kyla Kelly asked how awareness was communicated to constituents. Staff provides information about incentive programs conducts outreach in public meetings and public events such as AB 617 Community Steering Committees and Carl Moyer workshops.

Agenda Item #5: Legislative Updates Related to Air Quality

Mr. Crabbe provided an update on 2023 South Coast AQMD-sponsored state legislative concepts.

There were no questions nor public comment.

Agenda Item #6: Member Updates

Ms. Ana Gonzalez announced the Rising Voices Environmental Justice Summit on June 5-7 at the Ontario Convention Center. She also announced commencement for the Environmental Justice Community Ambassador program on February 25.

Agenda Item #7: Public Comment

There was no public comment.

Agenda Item #8: Next Meeting Date

The next regular YLAC meeting is scheduled for Wednesday, May 17, 2023, at 12:30 p.m.

Adjournment

Mr. Crabbe adjourned the meeting at 1:00 p.m.



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YOUNG LEADERS ADVISORY COUNCIL WEDNESDAY, MAY 17, 2023 MEETING MINUTES

Members Present:

Roxana Barrera
Kyla Kelly
Michael Rodriguez
Priya Vedula
Mikayla Winfery

Members Absent:

Monica Cantoran
Isis Frausto-Vicencio
Larysha Green
Nithya Palani
Maya Prasad
Paije Rush
Lizbeth Sierra
Jack Symington
Janielle Vidal

South Coast AQMD Staff:

Derrick Alatorre, Chair, Deputy Executive Officer, Legislative, Public Affairs & Media
Susan Nakamura, Chief Operating Officer, Executive Office
Nicholas Sanchez, Assistant Chief Deputy Counsel, Legal
Maria Corralejo, Administrative Assistant I, Legislative, Public Affairs, and Media
Anissa Cessa Heard-Johnson, Deputy Executive Officer, Diversity, Equity and Inclusion and
Community Air Programs
Cassandra Johnson, Senior Public Affairs Specialist, Diversity, Equity and Inclusion and
Community Air Programs
Victor Juan, Program Supervisor, Technology Advancement Office
Ron Moskowitz, Chief Information Officer, Information Management
Aisha Reyes, Senior Administrative Assistant, Legislative, Public Affairs & Media

Call To Order

Mr. Derrick Alatorre called the meeting to order at 12:30 p.m., and Ms. Aisha Reyes took the roll call.

Agenda Item #1: Approval of February 15, 2023 Minutes

In absence of a quorum, the approval of the February 15, 2023 meeting minutes was continued to the next meeting.

Agenda Item #2: Approval of August 17, 2022 Minutes

In absence of a quorum, the approval of the August 17, 2022 meeting minutes was continued to the next meeting.

Agenda Item #3: Approval of November 17, 2022 Minutes

In absence of a quorum, the approval of the November 17, 2022 meeting minutes was continued to the next meeting.

Agenda Item #4: Adoption of YLAC Goals and Objectives for 2023

In absence of a quorum, the adoption of the 2023 Goals and Objectives was continued to the next meeting.

Agenda Item #5: South Coast AQMD's Replace Your Ride Program

Mr. Victor Juan presented on the South Coast AQMD Replace Your Ride Program.

There were no questions or public comment.

Agenda Item #6: South Coast AQMD's Mobile Application Updated Features

Mr. Ron Moskowitz delivered an update regarding South Coast AQMD's Mobile application.

Moses Huerta asked how often the status updates on a mobile complaint. He also inquired about Facility Information Detail (F.I.N.D.) and how often the facilities are updated.

Mr. Moskowitz responded that status updates on complaints depend on when inspectors receive the information, but assured Mr. Huerta updates occur instantaneously as the calls are received by the South Coast AQMD. Mr. Moskowitz then explained there is a direct connection from our website to the mobile phone application regarding complaints. Mr. Huerta provided a facility ID number and will receive further information offline.

Agenda Item #7: Member Updates/Other Business

Mr. Derrick Alatorre informed the advisory council members that the Young Leaders Advisory Council will be turned over to Diversity, Equity, and Inclusion and Community Air Programs Division. Mr. Alatorre advised this will take place by the next quarterly meeting.

Dr. Anissa Heard-Johnson introduced herself to the advisory group.

There was no questions or public comment.

Agenda Item #8: Public Comment

There was no public comment.

Agenda Item #9: Next Meeting Date

The next regular YLAC meeting is scheduled for Wednesday, August 16, 2023 at 12:30 p.m.

Adjournment

Ms. Aisha Reyes adjourned the meeting at 1:08 p.m.



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YOUNG LEADERS ADVISORY COUNCIL WEDNESDAY, FEBRUARY 21, 2024 MEETING MINUTES

Members Present:

Gabriela Ballesteros
Emanuel De Jesús Cruz
Mai Nguyen Do
Aditi Gajurel
Matthew Patara Hui
Yifan Li
Vanessa Melesio
Michael Lyle Schumer
Hayato Joshua Shigeta
Linh Tran
Celina Vargas
Andres Coronel
Ryan Drover
Norah Kyassa
Ciara Christina Thrower
Roxana Marina Barrera
Yolanda Aguilar Candelario
Angel Delgado Lira
Joshua Scheel
Marc Anthony Flores

Members Absent:

Helen Yajaira Estrada

South Coast AQMD Staff:

Dr. Anissa Heard-Johnson, Deputy Executive Officer, Diversity Equity and Inclusion
with Community Air Programs

Susan Nakamura, Chief Operating Officer, Executive Office
Nicholas Sanchez, Assistant Chief Deputy Counsel, Legal
Josephine Lee, Senior Deputy Counsel, Legal
Sheri Hanizavareh, Principal Deputy Counsel, Legal
Cassandra Johnson, Senior Public Affairs Specialist, Diversity, Equity and Inclusion and Community Air Programs
Francis Fernando, Senior Public Affairs Specialist, Diversity, Equity and Inclusion and Community Air Programs
Carolina Vargas, Staff Specialist, Diversity, Equity and Inclusion and Community Air Programs
Paola Servas, Senior Office Assistant, Diversity, Equity and Inclusion and Community Air Programs
Heather Pomeroy, Senior Administrative Assistant, Diversity, Equity and Inclusion and Community Air Programs

Call To Order

Dr. Heard-Johnson called the meeting to order at 12:30 p.m.

Roll Call

Agenda Item #1: Welcome and Introductions

Dr. Heard-Johnson discussed the importance of the YLAC's role and encouraged members to engage during the meeting. For additional details, please refer to the [webcast here](#) at minute 2:49.

Agenda Item #2: Introductions of YLAC Members

YLAC members introduced themselves and highlighted their interests and the communities they represent. For additional details, please refer to the [webcast here](#) at minute 7:00.

Agenda Item #3: Overview of South Coast AQMD

Ms. Nakamura provided an overview of the agency and encouraged members to apply for the Governing Board summer internship program. Dr. Heard-Johnson emphasized the agency's commitment to Diversity, Equity, and Inclusion, and the importance of intersectionality in addressing environmental justice. For additional details, please refer to the [webcast here](#) at minute 16:15.

Agenda Item #4: Overview of The Brown Act and Meeting Procedure

Ms. Hanizavareh gave a presentation on the Brown Act. For additional details, please refer to the [webcast here](#) at minute 19:37.

Agenda Item #5: Review of Previous Goals and Minutes for 2023

Dr. Heard-Johnson summarized past meeting activities and emphasized the need for more dialogue and interaction within the council. For additional details, please refer to the [webcast here](#) at minute 50:48.

Agenda Item #6: Resources Provided by the South Coast AQMD

Ms. Johnson provided resources, including books on Diversity, Equity and Inclusion and South Coast AQMD's website. Members shared their outlook towards YLAC's future. For additional details, please refer to the [webcast here](#) at minute 54:34.

Agenda Item #7: YLAC Member Community Issues and Concerns

- Gabriela Ballesteros raised concerns about air quality near schools and the need for more green spaces.
- Emanuel De Jesús Cruz, highlighted the impact of greenspaces and why they're important to the community.
- Mai Nguyen Do discussed the importance of accessible public transportation and its role in reducing pollution.
- Aditi Gajurel mentioned the need for more community engagement and awareness programs on air quality.
- Matthew Patara Hui focused on the importance of youth involvement in environmental issues and decision-making processes.
- Yifan Li emphasized the need for real-time air quality monitoring and transparent reporting.
- Vanessa Melesio discussed health impacts of poor air quality and the need for better healthcare resources.
- Michael Lyle Schumer brought up the issue of environmental justice and the disproportionate impact on low-income communities.
- Hayato Joshua Shigeta discussed the potential of electric transportation in reducing emissions.
- Linh Tran highlighted the importance of multilingual outreach to ensure all community members are informed.
- Celina Vargas stressed the need for collaboration with schools to educate students about environmental issues.
- Andres Coronel discussed the role of renewable energy in combating air pollution.
- Ryan Drover emphasized the need for stricter enforcement of existing air quality regulations.
- Norah Kyassa mentioned the importance of involving local businesses in sustainability efforts.

- Ciara Christina Thrower focused on the need for better waste management practices to improve air quality.
- Roxana Marina Barrera raised concerns about the impact of industrial activities on residential areas.
- Yolanda Aguilar Candelario discussed the need for more research on the health impacts of air pollution.
- Angel Delgado Lira highlighted the importance of green infrastructure in urban planning.
- Joshua Scheel emphasized the need for policies supporting clean energy transitions.
- Helen Yajaira Estrada discussed the impact of climate change on air quality and the need for proactive measures.
- Marc Anthony Flores mentioned the role of technology in monitoring and improving air quality.

Agenda Item #8: Development of YLAC GOALS and Objectives for 2024

Members expressed their goals for the YLAC, focusing on electric transportation, public engagement, and influencing decision-making processes at the Board level. The draft goals will be presented at the next meeting in May, with a survey to gather further input from members. For additional details, please refer to the [webcast here](#) at hour 1:25:05.

Agenda Item #9: Other Business

Discussion on the use of gender-neutral honorifics in meeting documentation. Members emphasized the need for practical engagement and representation in South Coast AQMD activities and decisions. The importance of inclusive communication strategies, both in-person and remote, was highlighted to accommodate diverse member needs.

Agenda Item #9: Public Comment

There was no public comment.

Agenda Item #9: Next Meeting Date

The next regular YLAC meeting is scheduled for Wednesday, May 15, 2024, at 12:30 p.m.

Adjournment

The meeting was adjourned the meeting at 2:13 p.m.



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
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YOUNG LEADERS ADVISORY COUNCIL WEDNESDAY, MAY 15, 2024 MEETING MINUTES

Members Present:

Gabriela Ballesteros
Emanuel De Jesús Cruz
Mai Nguyen Do
Aditi Gajurel
Yifan Li
Vanessa Melesio
Linh Tran
Andres Coronel
Norah Kyassa
Ciara Christina Thrower
Roxana Marina Barrera
Joshua Scheel
Ryan Drover

Members Absent:

Helen Yajaira Estrada
Hayato Joshua Shigeta
Matthew Patara Hui
Siomara Nieto
Angel Delgado Lira
Marc Anthony Flores
Celina Vargas
Michael Lyle Schumer

South Coast AQMD Staff:

Dr. Anissa Heard-Johnson, Deputy Executive Officer, Diversity Equity and Inclusion with Community Air Programs

Josephine Lee, Senior Deputy Counsel, Legal

Arlene Farol Saria, Public Affairs Manager, Diversity, Equity and Inclusion and Community Air Programs

Daniel Wong, Senior Public Affairs Specialist, Diversity, Equity and Inclusion and Community Air Programs

Gina Triviso, Senior Public Affairs Specialist, Diversity, Equity and Inclusion and Community Air Programs

Cassandra Johnson, Senior Public Affairs Specialist, Diversity, Equity and Inclusion and Community Air Programs

Carolina Vargas, Staff Specialist, Diversity, Equity and Inclusion and Community Air Programs

Paola Servas, Senior Office Assistant, Diversity, Equity and Inclusion and Community Air Programs

Mary Dona Paras, Administrative Assistant I, Diversity, Equity and Inclusion and Community Air Programs

Heather Pomeroy, Senior Administrative Assistant, Diversity, Equity and Inclusion and Community Air Programs

Call To Order

Dr. Heard-Johnson called the meeting to order at 12:30 p.m.

Roll Call

Agenda Item #1: Welcome and Introductions

Dr. Anissa Heard-Johnson, Deputy Executive Officer, welcomed members and thanked them for attending both on-site and remotely. She emphasized the importance of being in space together and introduced herself. For additional details, please refer to the [webcast here](#) at minute 4:35

Agenda Item #2: Survey Results of Potential Agenda Topics

Dr. Heard-Johnson shared the survey results that will frame future meetings of the YLAC. The survey helps in aligning YLAC's activities with the mission of the South Coast AQMD to keep the air clean. Key topics included air quality monitoring, community engagement, environmental justice, and youth involvement.

Agenda Item #3: Video-Segregated by Design

The video Segregated by Design was shown. The video can be viewed in the [webcast here](#).

Agenda Item #4: Discussion – Segregated by Design

Vanessa Melesio highlighted the current manifestations of systemic inequities in their community, including inadequate public services and infrastructure. Andres Coronel discussed the impact of wealth gaps and insufficient amenities in parks, emphasizing the need for equitable resource distribution. Gabriela Ballesteros stressed the need for diverse perspectives in planning and creating accessible programs, advocating for inclusive policy-making.

Agenda Item #5: Community Spotlight

Dr. Heard-Johnson opened the floor to YLAC members to elevate issues or events within their community.

- Andres Coronel saw a LinkedIn post about the residential air filtration initiative and wanted to know more about outreach because it hasn't been seen in their community level in the Eastern Coachella Valley.
- Vanessa Melesio wanted to recognize Goldman Environmental Prize winner, Andrea Vidaurre. This is a prominent figure finally being recognized.
- Gabriela Ballesteros asked if the agency could highlight community events would be helpful because people look for things to do and it supports our communities.
- Vanessa Melesio mentioned there would be a creative outlet at the Inland Empire Solstice theater. The leader of the event has a son with asthma so environmental justice issues are often highlighted at these events.

Agenda Item #6: South Coast AQMD Staff Presentation of AB 6174 Overview with Q&A

Ms. Farol Saria gave an overview of the AB 617 Program for YLAC Members. Vanessa Melesio wanted to know if the AB 617 team was internal or external from the South Coast AQMD. Ms. Farol Saria responded there is an internal South Coast AQMD team. YLAC members made a series of suggestions such as use of social media, hand-outs, and targeting locations the community frequents such as laundromats, mailers, and working with partner organizations. Ms. Farol Saria thanked the YLAC members for their input and staff will look further into their suggestions.

Agenda Item #7: Meeting Expectations

Dr. Heard-Johnson asked what expectations the membership had for meetings. Gabriela Ballesteros said this meeting should be a safe space where members can be brave enough to share their thoughts. Vanessa Melesio said they would like to hear about community resource sharing.

Agenda Item #8: Upcoming Engagement Opportunities

Dr. Heard-Johnson invited YLAC members to the All-CSC event taking place on Saturday, August 24, 2024. The event is still in the planning stages and said that more information will be shared with YLAC members at the next meeting. This is an opportunity for all the community members to come together to talk.

Agenda Item #9: Other Business

Ms. Farol Saria told YLAC membership she had resource materials available for members to take if they wished and advised downloading the South Coast AQMD app.

Agenda Item #9: Public Comment

Moses Huerta, member of the public, said he works on Environmental Justice monitoring programs under the U.S. EPA and CARB on engagement issues. Mr. Huerta wanted to congratulate the YLAC Members for participating in this endeavor and wants to encourage members to take what they learn and share with family and friends.

Agenda Item #9: Next Meeting Date

The next regular YLAC meeting is scheduled for Wednesday, August 21, 2024, at 12:30 p.m.

Adjournment

The meeting was adjourned the meeting at 2:24 p.m.



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YOUNG LEADERS ADVISORY COUNCIL WEDNESDAY, AUGUST 21, 2024 MEETING MINUTES

Members Present:

Gabriela Ballesteros
Andres Coronel
Emanuel De Jesús Cruz
Mai Nguyen Do
Ryan Drover
Matthew Patara Hui
Yifan Li
Angel Delgado Lira
Vanessa Melesio
Linh Tran
Ciara Christina Thrower
Joshua Scheel

Members Absent:

Roxana Marina Barrera
Yolanda Aguilar Candelario
Marc Anthony Flores
Norah Kyassa
Siomara Nieto
Celina Vargas

South Coast AQMD Staff:

Dr. Anissa Heard-Johnson, Deputy Executive Officer, Diversity Equity and Inclusion
with Community Air Programs
Alicia Lizarraga, Senior Public Affairs Manager
Josephine Lee, Senior Deputy Counsel, Legal
Tom Gross, Board Member Consultant to Mayor Lock Dawson
Stevenn Boddeker, Air Quality Specialist, Monitoring and Analysis Division

Cassandra Johnson, Senior Public Affairs Specialist, Diversity, Equity and Inclusion and Community Air Programs

Carolina Vargas, Staff Assistant, Diversity, Equity and Inclusion and Community Air Programs

Heather Pomeroy, Senior Administrative Assistant, Diversity, Equity and Inclusion and Community Air Programs

Paola Servas, Senior Office Assistant, Diversity, Equity and Inclusion and Community Air Programs

Call To Order

Dr. Heard-Johnson called the meeting to order at 12:30 p.m.

Roll Call

Agenda Item #1: Welcome and Introductions

Motions to approve the February 21, 2024, and the May, 15, 2024 meeting minutes.

Motions were passed by all members present. For additional information, please refer to the [webcast](#) beginning 11:01.

Agenda Item #2: Community Spotlight

Dr. Heard-Johnson asked the YLAC members if they had any spotlight issues or events in their communities that they wanted to share. Joshua Scheel, Vanessa Melesio, Gabriela Ballesteros, and Mai Nguyen Do spoke about issues in their communities. For additional information please refer to the [webcast](#) beginning at 13:13.

Agenda Item #3: Pollution Reduction Grant (CPRG) Comprehensive Climate Action Plan (CCAP) for the Los Angeles – Long Beach – Anaheim Metropolitan Statistical Area

Ryan Wolf, Manager of Sustainable and Resilient Development with Southern California Association of Governments gave a presentation on the Climate Pollution Reduction Grant (CPRG) Comprehensive Climate Action Plan (CCAP) for the Los Angeles – Long Beach – Anaheim Metropolitan Statistical Area. Ciara Christina Thrower, Andres Coronel, Ryan Drover, Emanuel De Jesús Cruz, and Mai Nguyen Do responded to Mr. Wolf's presentation with insights from their own communities and personal experiences. Mr. Wolf responded to their questions, concerns, and feedback. For additional information please refer to the [webcast](#) beginning at 27:40.

Agenda Item #4: South Coast AQMD Staff Presentation of Mobile Air Monitoring Platform with Q&A

A demonstration of the Mobile Air Monitoring Platform was given by Mr. Stevonn Boddeker. The group moved outside to view the physical presentation. Joshua Scheel, Vanessa Melesio, Emanuel De Jesús Cruz asked questions related to the demonstration. Mr. Boddeker addressed each comment and question. For additional information please refer to the [webcast](#) at 49:46.

Agenda Item #5: Recruitment for the Upcoming Year

Dr. Heard-Johnson spoke on the YLAC recruitment efforts for the 2025 year. Current members are encouraged to re-apply via the QR code that was listed on the flyer with the agenda. For additional information please refer to the [webcast](#) at 01:29:28.

Agenda Item #6: Upcoming Engagement Opportunities

Dr. Heard-Johnson informed YLAC of the upcoming all CSC event that is going to be held at South Coast AQMD Headquarters on Saturday, August 24th, 2024. She also informed the group that about the monthly EPA Region 9 meetings that occurs the first Tuesday of every month from 5:30PM - 7:00 PM. If anyone is interested in attending they may access the [Zoom Link](#). Alicia Lizarraga, Senior Public Affairs Manager, let the YLAC membership know about South Coast AQMD's upcoming Environmental Justice conference. The event will take place on Thursday, October 24th, 2024.

Agenda Item #7: Public Comment

There was no public comment.

Agenda Item #9: Next Meeting Date

The next regular YLAC meeting is scheduled for Wednesday, November 20, 2024, at 12:30 p.m.

Adjournment

The meeting was adjourned the meeting at 2:18 p.m.



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YOUNG LEADERS ADVISORY COUNCIL WEDNESDAY, NOVEMBER 20, 2024 MEETING MINUTES

Members Present:

Gabriela Ballesteros
Emanuel De Jesús Cruz
Mai Nguyen Do
Matthew Patara Hui
Yifan Li
Vanessa Melesio
Linh Tran
Tai Nguyen
Roxana Marina Barrera
Angel Delgado Lira
Joshua Scheel

Members Absent:

Celina Vargas
Andres Coronel
Ryan Dover
Norah Kyassa
Ciara Christina Thrower
Yolanda Aguilar Candelario
Marc Flores

South Coast AQMD Staff:

Walter Shen, Director, Diversity Equity and Inclusion with Community Air Programs
Josephine Lee, Senior Deputy Counsel, Legal
Tom Gross, Board Member Consultant to Mayor Lock Dawson
Cassandra Johnson, Senior Public Affairs Specialist, Diversity, Equity and Inclusion and Community Air Programs
Carolina Vargas, Staff Assistant, Diversity, Equity and Inclusion and Community Air Programs

Heather Pomeroy, Senior Administrative Assistant, Diversity, Equity and Inclusion and Community Air Programs
Paola Servas, Senior Office Assistant, Diversity, Equity and Inclusion and Community Air Programs

Call To Order

Walter Shen called the meeting to order at 12:30 p.m.

Roll Call

Agenda Item #1: Welcome and Agenda Overview

Mr. Shen welcomed the meeting attendees to the meeting. For additional information, please refer to the [webcast](#) beginning 4:36.

Agenda Item #2: Review and Approve Minutes

Mr. Shen asked for a motion to approve the August 20, 2024 meeting minutes. Motion passed by all members present. For additional information, please refer to the [webcast](#) beginning 11:55.

Motion to approve minutes made by Mr. Shen; seconded by Gabriella Ballesteros; approved.

Ayes: Gabriela Ballesteros
Emanuel De Jesús Cruz
Mai Nguyen Do
Matthew Patara Hui
Yifan Li
Vanessa Melesio
Linh Tran
Tai Nguyen
Roxana Marina Barrera
Angel Delgado Lira
Joshua Scheel

Noes: None

Absent: Celina Vargas
Andres Coronel
Ryan Dover
Norah Kyassa
Ciara Christina Thrower
Yolanda Aguilar Candelario
Marc Flores

Agenda Item #4: Community Spotlight

Mr. Shen asked YLAC members if they had any spotlight issues or events in their communities to share. Tai Nguyen, Vanessa Melesio, and Roxanna Barrera spoke about issues in their communities. For additional information please refer to the [webcast](#) beginning at 13:10.

Agenda Item #3: Q & A with Executive Officer, Wayne Nastri

Wayne Nastri spoke on his experience and work on environmental justice issues. He encouraged members to strive for excellence in their lives and communities. Joshua Scheel commented on plans for remote sensing technology. For additional information please refer to the [webcast](#) beginning at 17:30.

Agenda Item #5: Annual Report

Mr. Shen went over the first three quarters of the annual report for YLAC members and asked for feedback or comments. Vanessa Melesio commented she would like to see specific example cited, Emanuel De Jesús Cruz commented that he liked work with schools and educational organizations was being supported and viewed as a priority, Gabriela Ballesteros liked seeing the goals for the next year, and Matthew Patara Hui liked seeing the growth of the council and future plans stated. For additional information please refer to the [webcast](#) at 44:35.

Agenda Item #6: Community Based Organization Spotlight – Legacy LA

Members from Legacy LA gave a presentation to YLAC Members on their organization. Roxanna Barrera asked if Legacy LA would like to work with the Community Based Organization she supports. Vanessa Melesio asked how big Legacy LA's team was. Joshua Scheel commented on their connections to local organizations of higher education. Legacy LA answered member questions and provided their contact information. For additional information please refer to the [webcast](#) at 53:55.

Agenda Item #7: Goals and Requests for 2025 Committee

Mr. Shen asked YLAC members about goals and requests for the 2025 YLAC year. Joshua Scheel, Roxanna Barrera, and Tai Nguyen commented on proposed Goals for the 2025 year. For additional information please refer to the [webcast](#) at 01:20:29.

Agenda Item #8: Upcoming Engagement Opportunities

Mr. Shen highlighted an event YLAC members might be interested in. There is a monthly U.S. EPA Region 9 meeting that occurs the first Tuesday of every month from 5:30PM - 7:00 PM. Members could register [HERE](#). For additional information please refer to the [webcast](#) at 01:30:17.

Agenda Item #9: Public Comment

Harvey Eder made his public comments. For additional information please refer to the [webcast](#) at 01:30:52.

Agenda Item #10: Next Meeting Date

The next regular YLAC meeting is scheduled for Wednesday, February 19, 2025, at 12:30 p.m.

Adjournment

The meeting was adjourned the meeting at 2:08 p.m.