

BOARD MEETING DATE: April 3, 2026

AGENDA NO. 8

PROPOSAL: Recognize Revenue and Execute Contract for U.S. EPA National Environmental Information Exchange Network Grant Program

SYNOPSIS: In October 2024, U.S. EPA awarded \$249,103 to South Coast AQMD under the FY 2024 National Environmental Information Exchange Network Grant Program to modernize the Title V reporting system with U.S. EPA. These actions will: (1) recognize revenue of up to \$249,103 to the General Fund, upon receipt, and appropriate up to \$75,255 from the General Fund Unassigned (Undesignated) Fund Balance in the Information Management FY 2025–26 and/or FY 2026–27 Budgets, Services and Supplies Major Object; and (2) execute a contract with Varsun eTechnologies Group in an amount not to exceed \$75,255 to develop the Title V Submittal Portal and automate the reporting of Title V inspections and reviews to U.S. EPA via the Virtual Exchange Service.

COMMITTEE: Administrative, March 13, 2026; Recommended for Approval

RECOMMENDED ACTIONS:

1. Recognize revenue of up to \$249,103 from U.S. EPA to the General Fund upon receipt and appropriate up to \$75,255 from the General Fund Unassigned (Undesignated) Fund Balance in the Information Management FY 2025–26 and/or FY 2026–27 Budgets, Services and Supplies Major Object; and
2. Authorize the Executive Officer to execute a contract with Varsun eTechnologies Group for a total amount not to exceed \$75,255 to develop the Title V Submittal Portal and automate the reporting of Title V inspections and reviews to U.S. EPA through the Virtual Exchange Service (VES).

Wayne Natri
Executive Officer

Background

In October 2024, U.S. EPA awarded \$249,103 to South Coast AQMD under the FY 2024 National Environmental Information Exchange Network Grant Program to modernize the Title V reporting system with U.S.EPA. The project will modernize and expedite Title V air permitting data collection and reporting to EPA's ICIS-Air system by leveraging U.S. EPA's VES and implementing Shared CROMERR Services (SCS) to support a CROMERR-compliant electronic submittal portal.

The project will enhance information technology and data management capabilities to improve the electronic collection, exchange, and integration of compliance data, resulting in more accurate, timely, and reliable Title V information submittal to U.S. EPA. Anticipated outcomes include a modernized Title V data management system; reduced administrative burden and costs for South Coast AQMD, participating agencies, and regulated facilities; fewer data errors; streamlined CROMERR identity and signing authority verification; and improved public access to compliance data, while eliminating paper-based reporting and associated administrative inefficiencies.

Proposal

Staff proposes to recognize revenue of up to \$249,103 to the General Fund upon receipt and to appropriate up to \$75,255 from the General Fund Unassigned (Undesignated) Fund Balance in the Information Management FY 2025–26 and/or FY 2026–27 Budgets, Services and Supplies Major Object.

Staff also proposes to execute a contract with Varsun eTechnologies Group for a total amount not to exceed \$75,255 to develop the Title V Submittal Portal and automate the reporting of Title V inspections and reviews to U.S. EPA through the VES.

Sole Source Justification

Section VIII.B.3 of the Procurement Policy and Procedure identifies four major provisions under which a sole source award funded, in whole or in part with federal funds, may be justified. The request for sole source award to Varsun eTechnologies Group is made under the provision B.3.c.: The awarding Federal agency or pass-through entity expressly authorizes non-competitive proposals in response to a written request from the non-Federal entity.

Resource Impacts

Sufficient funding up to \$249,103 will be available from the U.S. EPA National Environmental Information Exchange Network Grant Program once received and recognized into the General Fund, to support the contractual costs, South Coast AQMD Staff time, and other expenses related to this project.