

BOARD MEETING DATE: June 5, 2026

AGENDA NO. 13

**PROPOSAL:** Establish List of Prequalified Agencies for Temporary Employment Services

**SYNOPSIS:** On March 5, 2026, the Executive Officer approved the release of an RFQ for temporary employment services. This action is to establish a list of prequalified agencies that will be used, as needed, to obtain temporary employment services for a three-year period from July 1, 2026, to June 30, 2029.

**COMMITTEE:** Administrative, May 8, 2026; Recommended for Approval

**RECOMMENDED ACTION:**

Approve the agencies listed in Attachment B as prequalified vendors to provide temporary employment services for South Coast AQMD, as needed, from July 1, 2026, through June 30, 2029.

Wayne Nastri  
Executive Officer

AJO:TS:mc

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**Background**

On March 5, 2026, the Executive Officer approved release of RFQ #Q2026-04 to establish a list of prequalified temporary employment services agencies from which temporary employment services can be utilized over the next three-year period, covering July 1, 2026, through June 30, 2029.

The RFQ covered four major categories of temporary staffing: office/clerical, field/technical, laboratory support, and computer-related services. When temporary staffing is needed, competitive bids are solicited from all the prequalified providers listed for the respective job categories. Final selection of a candidate is based on the cost to South Coast AQMD, the fit between job skills of temporary personnel available, South Coast AQMD's staffing needs, the pay rate of the temporary employee, and the

ability of the temporary employment services agency to provide any related services that might be needed.

### **Outreach**

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFQ and inviting bids were published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders were notified by utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFP has been e-mailed to the Legislative Caucuses and various minority chambers of commerce and business associations and placed on the South Coast AQMD's website (<http://www.aqmd.gov>).

### **Bid Evaluation**

By the close of bidding at 2:00 p.m. on April 7, 2026, 22 proposals were received. Of those received, 18 were deemed complete and contained the required documentation specified in the RFQ. The panel evaluating the proposals included a Human Resources Manager, an Administrative Assistant – Human Resources, and a Principal Air Quality Chemist.

The panel evaluated the 22 proposals based on the criteria specified in the RFQ, which included agency qualifications and responsiveness to the RFQ (Technical Score), and cost competitiveness (Cost Score), for a total of 100 points possible. In accordance with South Coast AQMD policy, additional points were awarded to agencies qualifying as a local business, small business, or disabled veteran business.

Of the 22 proposals evaluated, 18 proposals exceeded the required minimum qualifying score (75 of 100 points for Technical + Cost scores), with totals ranging from 80-97. Attachment A summarizes the results of the scoring process. Those 18 companies are recommended as qualified to provide temporary employment services in one or more of the categories sought, as listed in Attachment B.

### **Proposal**

Staff recommends approval of the agencies listed in Attachment B as prequalified to provide South Coast AQMD temporary employment services, as needed, through June 30, 2029.

### **Resource Impacts**

There are no direct resource impacts relating to the prequalification of temporary employment services providers. The amount allocated for temporary employment

services for each organizational unit is approved by the Board as part of South Coast AQMD's budget process.

**Attachments**

Attachment A – Evaluation Summary

Attachment B – Prequalified List of Temporary Employment Services Providers

**ATTACHMENT A**  
**EVALUATION SUMMARY**  
**RFQ 2026-04**

**Temporary Employment Services Providers**

Name	Qualifying Score (Technical + Cost)	Additional Points*	Total Points
TRYFACTA, INC	97	15	112
22ND CENTURY TECHNOLOGIES, INC	96	10	106
SIERRA CYBER	96	10	106
ENTERPRISE RESOURCE SERVICES INC	99	5	104
PARTNERS IN DIVERSITY, INC.	91	10	101
COMPUNNEL SOFTWARE GROUP, INC. DBA COMPUNNEL, INC.	100	0	100
INFOJINI INC	100	0	100
ADVANCED RESOURCES, LLC	88	10	98
ND GLOBAL CONSULTING SERVICES, INC	98	0	98
LANCESOFT INC	97	0	97
APR CONSULTING, INC.	90	5	95
SOFTSAGES LLC DBA SOFTSAGES TECHNOLOGY	95	0	95
SYNKRIOM DIGITAL	93	0	93
APPLEONE INC	90	0	90
CATHYJON ENTERPRISES, INC DBA HB STAFFING	90	0	90
DISKRITER INC	90	0	90
SUPERB TECH, INC	81	0	81
A & ASSOCIATES INC	80	0	80

\* In accordance with South Coast AQMD procurement policy, additional points were awarded to agencies qualifying as a local business, small business, or disabled veteran business.

**ATTACHMENT B**

**PREQUALIFIED LIST**

**Temporary Employment Services Providers**

**July 1, 2026 – June 30, 2029**

<b>Vendor</b>	<b>Office/ Clerical</b>	<b>Field/ Technical</b>	<b>Lab Support</b>	<b>Computer Related</b>
22ND CENTURY TECHNOLOGIES, INC	X	X	X	X
A & ASSOCIATES INC	X	X	X	X
ADVANCED RESOURCES, LLC	X	X	X	X
APPLEONE INC	X	--	--	X
APR CONSULTING, INC.	X	--	X	X
CATHYJON ENTERPRISES, INC DBA HB STAFFING	X	--	X	X
COMPUNNEL SOFTWARE GROUP, INC. DBA COMPUNNEL, INC.	X	X	X	X
DISKRITER INC	X	X	X	X
ENTERPRISE RESOURCE SERVICES INC	X	X	X	X
INFOJINI INC	X	--	--	X
LANCESOFT INC	X	X	X	X
ND GLOBAL CONSULTING SERVICES, INC	X	X	X	X
PARTNERS IN DIVERSITY, INC.	X	--	--	X
SIERRA CYBER	X	X	X	X
SOFTSAGES LLC DBA SOFTSAGES TECHNOLOGY	--	--	--	X
SUPERB TECH, INC	--	X	X	X
SYNKRIOM DIGITAL	X	--	--	X
TRYFACTA, INC	X	X	X	X