

BOARD MEETING DATE: June 5, 2026

AGENDA NO. 22

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a hybrid meeting on Friday, May 8, 2026. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Michael A. Cacciotti, Chair
Administrative Committee

SN:cb

Call to Order

Chair Michael Cacciotti called the meeting to order at 10:00 a.m.

Roll Call

Committee Members

Present: Chair Michael Cacciotti, Committee Chair
Senator (Ret.) Vanessa Delgado
Supervisor Curt Hagman
Vice Chair Larry McCallon, Committee Vice Chair
Supervisor V. Manuel Perez

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#).

DISCUSSION ITEMS:

1. **Board Members' Concerns:** No Board Member concerns to report.
2. **Chair's Report of Approved Travel:** No travel was reported.
3. **Report of Approved Out-of-Country Travel:** No travel was reported.

4. **Review June 5, 2026 Governing Board Agenda:** Executive Officer Wayne Nastri commented that Rule 1136 was continued to the June Board meeting and Proposed Amended Rule 1106 for marine pleasure craft coatings is delayed for later this year. For additional information, please refer to the [Webcast at 3:42.](#)

Chair Cacciotti asked for an overview regarding the Class 6 and 7 truck evolution for medium-duty trucks. For additional information, please refer to the [Webcast at 4:41.](#)

Bayron Gilchrist, General Counsel, also noted that Item No. 10 of the Administrative Committee agenda regarding OnBase software was pulled from the June Agenda. For additional information, please refer to the [Webcast at 6:59.](#) Supervisor Hagman suggested that staff be cautious of any long-term software contracts with the advancement of AI. For additional information, please refer to the [Webcast at 7:22.](#)

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** This item was moved to Action Items as approval from the Administrative Committee is needed. For additional information, please refer to the [Webcast at 8:34.](#)
6. **Update on South Coast AQMD's Internal Engagement Activities:** Walter Shen, Director of Community Engagement and Air Programs, provided an update on agency efforts, seasonal events, cultural displays, Statewide Working Group, and discussed Dr. Yifang Zhu for Fabulous Female Friday. For additional information, please refer to the [Webcast at 9:23.](#)

Supervisor Perez expressed interest to join the Food Bank delivery in the Coachella Valley. Mr. Shen confirmed that staff would coordinate delivery of items. For additional information, please refer to the [Webcast at 13:19.](#)

Harvey Eder, Solar Power Coalition, provided public comment regarding farmwork. For additional information, please refer to the [Webcast at 14:34.](#)

7. **Report of RFQs/RFPs Scheduled for Release in June:** Sujata Jain, Chief Financial Officer, stated that this item is to request quotations to identify and prequalify vendors to provide ultra-pure air, pure gases, and cryogenic liquids for the Monitoring & Analysis division. For additional information, please refer to the [Webcast at 15:53.](#)
8. **South Coast AQMD's FY 2025-26 Third Quarter Ended March 31, Goals & Priority Objectives and Budget vs. Actual (Unaudited):** Ms. Jain presented the Third Quarter for Fiscal Year 2025-26 Goals and Priority Objectives and the

Budget versus Actual Results. For additional information, please refer to the [Webcast at 16:59](#).

Mr. Eder provided public comment regarding external costs.

9. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported on the status of various Information Management projects. For additional information, please refer to the [Webcast at 17:45](#).

ACTION ITEMS:

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** There were two new contract proposals: Lilly Sarafian for Councilmember Adrin Nazarian for March 1 through June 30, 2026 and Aaron Dill for Board Member Dr. Cedric Jamie Rutland for April 15 through June 30, 2026. There were 24 new contract proposals for all Board Members' consultants/assistants for fiscal year 2026/27 contracts for July 1, 2026 through June 30, 2027. For additional information, please refer to the [Webcast at 8:34](#).

Moved by McCallon; seconded by Hagman, unanimously approved.

Ayes: Cacciotti, Delgado, Hagman McCallon, Perez
Noes: None

10. **Authorize Purchase of OnBase Software:** This item was pulled and no action was taken.
11. **Authorize Purchase of Oracle PeopleSoft Software and Support:** Mr. Moskowitz reported that this item is to obtain approval for a three-year contract starting August 30, 2026 through August 29, 2029 with Oracle in an amount not to exceed \$1,255,000. Funds for the first year purchase are included in the 2026-27 fiscal year budget and will be included in subsequent fiscal year budget requests.

Supervisor Hagman expressed caution in contracts for over three years with technology moving so quickly.

For additional information, please refer to the [Webcast at 28:01](#).

Moved by Hagman; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, Hagman McCallon, Perez
Noes: None

12. **Appropriate Funds, Issue Solicitation, Execute and/or Amend Contracts for Continued Implementation of Inflation Reduction Act Grant:** Dr. Jason Low, Deputy Executive Officer, Monitoring & Analysis, reported that this item is to appropriate up to \$150,000 from an Inflation Reduction Act Grant into the Monitoring & Analysis budget, issue an RFP, execute a contract for laboratory weight room software and authorize an amendment to a contract for the Diamond Bar Air Monitoring Equipment Testing and Education Center.

Chair Cacciotti asked where the center will be located. Dr. Low indicated it would be at our Diamond Bar headquarters in the parking lot area.

Mr. Eder provided public comment regarding solar alternatives for education.

For additional information, please refer to the [Webcast at 29:30](#).

Moved by Hagman; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, Hagman McCallon, Perez
Noes: None

13. **Authorize Cooperative Purchasing Agreement for Printing Equipment and Multi-Function Devices:** John Olvera, Deputy Executive Officer, Administrative & Human Resources, reported that this item is to authorize a five-year lease for new office printers and copiers, as well as new production equipment for our in-house print shop. The total cost for the lease is approximately \$864,000 and funding is included in the 2026-27 budget. For additional information, please refer to the [Webcast at 32:02](#).

Moved by Hagman; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, Hagman McCallon, Perez
Noes: None

14. **Establish List of Prequalified Agencies for Temporary Employment Services:** Mr. Olvera reported that this item is to establish a list of prequalified agencies to provide temporary employment services. Funding for these services are funded through individual department budgets. For additional information, please refer to the [Webcast at 33:08](#).

Moved by Hagman; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, Hagman McCallon, Perez
Noes: None

15. **Approve New and Revised Class Specifications; Amend the Salary Resolution and the Teamsters MOU to Establish New and Revised Class Specifications and, as Needed, to Revise Salaries; Amend FY 2025-26 Budget By Adding and Deleting Positions:** Mr. Olvera reported that this item is requesting changes to address operational needs with regard to staffing. Funding in the amount of \$119,00 is being requested for next year's budget through a transfer from the Undesignated Fund Balance. For additional information, please refer to the [Webcast at 33:58](#).

Moved by Hagman; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, Hagman McCallon, Perez
Noes: None

16. **Amend Administrative Code to Revise the Board Member Assistant and Board Member Consultant Policy and the Executive Officer's Settlement Authority:** Mr. Olvera reported that this item is to approve two amendments to the Board's Administrative Code. The first will be changes to Section 112 which is regarding Board Assistant/Consultant compensation and the second is to Amend Section 160.7 which is regarding the Executive Officer's authority to settle claims and lawsuits. For additional information, please refer to the [Webcast at 35:07](#).

Moved by Hagman; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, Hagman McCallon, Perez
Noes: None

WRITTEN REPORTS:

No written reports.

OTHER MATTERS:

17. **Other Business:** There was no other business to report.
18. **Public Comment:** Mr. Eder provided public comment regarding meetings and articles and documents. For additional information, please refer to the [Webcast at 36:42](#).
19. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, June 12, 2026 at 10:00 a.m.

Adjournment

The meeting was adjourned at 10:37 a.m.