

BOARD MEETING DATE: May 1, 2026

AGENDA NO. 21

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a hybrid meeting on Friday, April 10, 2026. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Michael A. Cacciotti, Chair
Administrative Committee

SN:cb

Call to Order

Chair Michael Cacciotti called the meeting to order at 10:00 a.m.

Roll Call

Committee Members

Present: Chair Michael Cacciotti, Committee Chair
Senator (Ret.) Vanessa Delgado
Vice Chair Larry McCallon, Committee Vice Chair
Supervisor V. Manuel Perez

Absent: Supervisor Curt Hagman

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#).

DISCUSSION ITEMS:

1. **Board Members' Concerns:** No Board Member concerns to report.
2. **Chair's Report of Approved Travel:** No travel was reported.

3. **Report of Approved Out-of-Country Travel:** No travel was reported.
4. **Review May 1, 2026 Governing Board Agenda:** There was nothing reported.
5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** This item was moved to Action Items as approval from the Administrative Committee is needed. For additional information, please refer to the [Webcast at 3:45](#).
6. **Update on South Coast AQMD's Internal Engagement Activities:** Dr. Anissa Heard-Johnson, Deputy Executive Officer, Community Engagement and Air Programs, provided an update on agency efforts, seasonal events, cultural displays, Statewide Working Group, and discussed Alice Hamilton for Fabulous Female Friday.

Harvey Eder, Solar Power Coalition, provided public comment that was unrelated to this item. For additional information, please refer to the [Webcast at 4:25](#).

7. **Replenish Appointments of Members to South Coast AQMD's Young Leader's Advisory Council (YLAC) for 2026:** Dr. Heard-Johnson stated that this item was to fill appointments of twenty members and four alternates to serve on the Young Leader's Advisory Council. For additional information, please refer to the [Webcast at 11:03](#).
8. **Annual Report on South Coast AQMD Vacancies, and Recruitment and Retention Efforts for 2025:** John Olvera, Deputy Executive Officer, Administrative & Human Resources, presented the annual report on vacancies and recruitment and retention efforts for calendar year 2025. Staff has not identified any potential obstacles and not proposing any changes to policy or procedure.

Curt Coleman, Executive Director of the Southern California Air Quality Alliance commented about the significant number of vacancies in the technical and enforcement bargaining unit.

Chair Cacciotti asked if exit interviews are completed when people depart. Mr. Olvera replied that exit interviews are conducted and that departures were for a variety of reasons – some for new location, some new career paths, but no consistent reason.

For additional information, please refer to the [Webcast at 11:59](#).

9. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported on the status of

various Information Management projects. For additional information, please refer to the [Webcast at 17:45](#).

ACTION ITEMS:

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** There were three new contract proposals: Dirissy Doan for Supervisor Janet Nguyen for March 1, 2026 through June 30, 2026 and Italo Brown and Polash Mukerjee for Board Member Dr. Cedric Jamie Rutland April 1, 2026 through June 30, 2026.

For additional information, please refer to the [Webcast at 3:45](#).

Moved by McCallon; seconded by Delgado, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
Noes: None
Absent: Hagman

10. **Authorize Purchase of Virtual Meeting Software Support:** Mr. Moskowitz reported that this item is a standard annual request to obtain approval for the purchase of a Zoom subscription and support for one year from Information Management's fiscal year 2025-26 budget in the amount not to exceed \$130,000. For additional information, please refer to the [Webcast at 19:07](#).

Moved by McCallon; seconded by Delgado, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
Noes: None
Absent: Hagman

11. **Establish List of Prequalified Vendors to Provide Computer, Network, Printer, Hardware, and Software:** Mr. Moskowitz reported that this item is to approve seven pre-qualified vendors to provide computer, network, printer, hardware and software products for a two-year period. For additional information, please refer to the [Webcast at 19:53](#).

Moved by Delgado; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
Noes: None
Absent: Hagman

12. **Transfer Funds Between Major Objects and Issue Purchase Order for AQ-SPEC Program:** Dr. Jason Low, Deputy Executive Officer, Monitoring & Analysis, reported that this item is to transfer \$55,000 between Major Objects and issue a purchase order

for equipment which is going to be used to allow for further testing of VOC sensors. For additional information, please refer to the [Webcast at 21:01](#).

Moved by McCallon; seconded by Delgado, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
Noes: None
Absent: Hagman

13. **Recognize Revenue and Appropriate Funds for the PM2.5 Air Monitoring Program, Issue Solicitation and Purchase Orders for Air Monitoring Equipment:** Dr. Low reported that this item is to recognize and appropriate about \$220,000 from U.S. EPA for the PM2.5 air monitoring program into the Monitoring & Analysis budget to issue solicitation and purchase orders for air monitoring equipment.

Supervisor Perez asked where these air monitors are located. Dr. Low responded the monitoring equipment will replace equipment at sites in Fontana, Los Angeles, Riverside and Anaheim .

Mr. Eder provided public comment regarding PM2.5 premature deaths.

For additional information, please refer to the [Webcast at 21:47](#).

Moved by Perez; seconded by Delgado, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
Noes: None
Absent: Hagman

14. **Recognize Revenue for Mobile Monitoring Near Operational Logistics Use Developments:** Dr. Low reported that this item is to recognize revenue from CARB to complete the study provisions in Senate Bill 415 and Assembly Bill 98 and will staff will return to the Board once the funds are appropriated and the study pathway is determined.

Chair Cacciotti asked how staff determines where to put the mobile monitoring systems. Dr. Low explained that we will work with our air quality analysis group and Planning division to determine what candidate sites would be useful for the study provision.

For additional information, please refer to the [Webcast at 25:22](#).

Moved by Delgado; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
Noes: None
Absent: Hagman

15. **Execute Agreement with California High-Speed Rail Authority Setting Forth Framework for Development of Future Contract to Reduce Construction Emissions and Satisfy General Conformity for Los Angeles to Anaheim Project Section of California High-Speed Rail Project:** Ian MacMillan, Assistant Deputy Executive Officer, Planning, Rule Development & Implementation reported that this item is seeking approval to execute an agreement in the future to enter into a contract with High Speed Rail to provide funds to South Coast AQMD to mitigate construction emissions.

Vice Chair McCallon asked clarifying questions about the contract.

For additional information, please refer to the [Webcast at 27:05](#).

Moved by Delgado; seconded by Perez, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
Noes: None
Absent: Hagman

16. **Amend Administrative Code and Adopt Resolution to Comply with SB 707 Requirements:** Bayron Gilchrist, General Counsel, reported that Senate Bill 707 significantly amended and modified key provisions of the Brown Act intended to increase public participation in local government and provided an overview of the provisions that are being amended to Section 30 of the Administrative Code.

Vice Chair McCallon expressed that the bill passed has made the Brown Act convoluted and more difficult to understand.

Mr. Eder provided public comment that was unrelated to this item.

For additional information, please refer to the [Webcast at 29:55](#).

Moved by McCallon; seconded by Delgado, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
Noes: None
Absent: Hagman

17. **Approve Compensation Adjustments for Board Member Assistants and Board Member Consultants for FY 2026-27:** Sujata Jain, Chief Financial Officer, reported

that this item is to approve adjustments to the compensation for Board Member Assistants and Consultants for fiscal year 2026-27 and it is in accordance with the Administrative Code that was recently changed in January 2026.

Mr. Eder provided public comment that was unrelated to this item.

For additional information, please refer to the [Webcast at 35:56](#).

Moved by McCallon; seconded by Perez, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez

Noes: None

Absent: Hagman

18. **Determine That Proposed Amendments to Regulation III – Fees Are Exempt from CEQA; Amend Regulation III – Fees; and Adopt Executive Officer’s Proposed Goals and Priority Objectives, and Proposed Budget for FY 2026-27:** Executive Officer Wayne Nastri requested that this item be waived since the information would be presented at the Special Governing Board Meeting Budget Workshop immediately following this Committee. Vice Chair McCallon asked to confirm it was the same presentation and that the Goals and Priority Objectives would be presented. No action was taken. For additional information, please refer to the [Webcast at 36:50](#).

WRITTEN REPORTS:

No written reports.

OTHER MATTERS:

19. **Other Business:** There was no other business to report.
20. **Public Comment:** Mr. Eder provided public comment that was unrelated to the purview of the Committee. For additional information, please refer to the [Webcast at 38:23](#).
21. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, May 8, 2026 at 10:00 a.m.

Adjournment

The meeting was adjourned at 10:37 a.m.