BOARD MEETING DATE: November 6, 2026 AGENDA NO. 23

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a hybrid meeting on Friday, October 9, 2026. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Michael A. Cacciotti, Chair
Administrative Committee

SN:cb

Call to Order
Chair Michael Cacciotti called the meeting to order at 10:00 a.m.

Roll Call

Committee Members
Present: Chair Michael Cacciotti, Committee Chair
Senator (Ret.) Vanessa Delgado
Supervisor Curt Hagman
Supervisor V. Manuel Perez

Absent: Vice Chair Larry McCallon, Committee Vice Chair

For additional details of the Administrative Committee Meeting, please refer to the Webcast.

DISCUSSION ITEMS:

1. **Board Members' Concerns:** Supervisor Perez commented that he would like more notice for events happening in his District. Executive Officer Wayne Nastri indicated that we strive to provide notification as soon as possible. For additional information, please refer to the Webcast at 2:42.

2. **Chair's Report of Approved Travel:** No travel was reported.

3. **Report of Approved Out-of-Country Travel:** Out-of-country travel was reported for Sang-Mi Lee who was invited to South Korea to participate in the 69th Annual Conference for Korean Society for Atmospheric Environment (KOSAE) with travel expenses paid. For additional information, please refer to the Webcast at 4:15.

4. **Review November 6, 2026 Governing Board Agenda:** Executive Officer Nastri noted staff has added an agenda item to increase health benefits by $40 for the Professional Employee Association (consistent with changes for Teamsters and Management and Confidential Employees last month). Also, Proposed Rule 1495 for commercial fumigation operations using methyl bromide will be moved from December to early next year. For additional information, please refer to the Webcast at 4:55.

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** There was no approval of compensation to report.

6. **Update on South Coast AQMD's Internal Engagement Activities:** Dr. Anissa Heard-Johnson, Deputy Executive Officer, Community Engagement and Air Programs, provided an update on agency efforts, seasonal events, cultural displays, Statewide Working Group, and discussed Aroura Castillo for Fabulous Female Friday. For additional information, please refer to the Webcast at 6:39.

   Supervisor Perez appreciated the information on Native American Heritage month and asked to confirm the date of Native American Day. For additional information, please refer to the Webcast at 11:59.

7. **Report of RFQs/RFPs Scheduled for Release in November:** Sujata Jain, Chief Financial Officer, reported this item is to issue an RFP for independent, certified public accounting firms to conduct the audit for fiscal year 2023-24 and 2024-25. For additional information, please refer to the Webcast at 13:05.

8. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported on the status of various Information Management projects. For additional information, please refer to the Webcast at 14:22.

   Chair Cacciotti expressed his gratitude for the technical support provided at the offsite Special Board Meetings. For additional information, please refer to the Webcast at 16:10.

ACTION ITEMS:

9. **Authorize Purchase of CrowdStrike Protection Services:** Mr. Moskowitz reported that this item is to obtain approval for a one-year period for the cyber protection software subscription and support for Crowdstrike for the total amount not to exceed $175,000. Funding for this purchase is included in the 2026-27 Information Management Budget. For additional information, please refer to the Webcast at 17:23.

   Moved by Hagman; seconded by Perez, unanimously approved.

Ayes:	Cacciotti, Delgado, Hagman, Perez
Noes:	None
Absent:	McCallon

10. **Authorize Network Switch Purchase and Transfer and Appropriate Funds:** Mr. Moskowitz reported that this item is to obtain authorization for funding and purchase of the last four network switches needed to support the Long Beach office and our data center. For additional information, please refer to the Webcast at 18:34.

    Moved by Hagman; seconded by Delgado, unanimously approved.

Ayes:	Cacciotti, Delgado, Hagman, Perez
Noes:	None
Absent:	McCallon

11. **Issue Solicitation and Purchase Order for Air Monitoring Shelter:** Stephen Dutz, Assistant Deputy Executive Officer, Monitoring & Analysis, reported that this item is to issue a solicitation and purchase order for one air monitoring shelter that will be used as a replacement for our existing air monitoring shelters and our air monitoring network. For additional information, please refer to the Webcast at 19:47.

    Chair Cacciotti inquired about the shelter, and Mr. Dutz explained that the container is approximately 40 x 20 feet and it houses all our air monitoring equipment and instrumentation. For additional information, please refer to the Webcast at 20:13.

    Moved by Hagman; seconded by Perez, unanimously approved.

Ayes:	Cacciotti, Delgado, Hagman, Perez
Noes:	None
Absent:	McCallon

12. **Execute Lease Agreement with City of Diamond Bar for Continued Use of South Coast AQMD Headquarters Facility:** John Olvera, Deputy Executive Officer, Administrative & Human Resources, reported that this item is to execute a 10-year lease agreement with the City of Diamond Bar for their continued use of our auditorium

and our conference center for their council meetings and other special meetings they hold with an annual lease payment of $34,000. For additional information, please refer to the Webcast at 21:10.

Moved by Hagman; seconded by Delgado, unanimously approved.

Ayes:	Cacciotti, Delgado, Hagman, Perez
Noes:	None
Absent:	McCallon

13. **Establish Board Meeting Schedule for Calendar Year 2027:** Executive Officer Nastri reported that staff is proposing to establish the 2027 Board Meeting schedule with the continuation to meet on the first Friday of each month, except for January due to New Year's Day and there are no Board or Committee meetings in July. For additional information, please refer to the Webcast at 22:07.

    Moved by Hagman; seconded by Delgado, unanimously approved.

Ayes:	Cacciotti, Delgado, Hagman, Perez
Noes:	None
Absent:	McCallon

OTHER MATTERS:

14. **Other Business:** There was no other business.

15. **Public Comment:** There was no public comment.

16. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, November 13, 2026 at 10:00 a.m.

Adjournment

The meeting was adjourned at 10:21 a.m.