



South Coast Air Quality Management District  
Air Quality Sensor Performance Evaluation Center (AQ-SPEC)  
21865 Copley Drive, Diamond Bar, CA 91765  
Phone: (909) 396-2713, Email: [library.aq-spec@aqmd.gov](mailto:library.aq-spec@aqmd.gov)

## Sensor Kit Loan Agreement

### AQ-SPEC Sensor Library Program

#### Section 1: Borrower Information

1. Borrower Name (First and Last): \_\_\_\_\_ 2. Loan Period: \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_
3. Borrower Phone Number: \_\_\_\_\_ 4. Borrower Email Address: \_\_\_\_\_
5. Borrower Address: \_\_\_\_\_

#### Section 2: Deployment Information

6. Sensor Deployment Address  
(for mobile monitoring, list intended cities/neighborhoods): \_\_\_\_\_
7. Type of location (check all that apply):  
☐ Residential ☐ School ☐ Park ☐ Business ☐ Daycare  
☐ Medical/Nursing Facility ☐ Entertainment Venue  
☐ Outdoors ☐ Indoors ☐ Roadway ☐ Other: \_\_\_\_\_
8. If this deployment is part of an organizational effort, please list the name, address, telephone, and point-of-contact for the organization below:

9. South Coast AQMD offers the sensor kit(s) described below for use without charge to the recipient named above for the period specified above:

Sensor Kit ID	Sensor Serial Number	Sensor Make & Model	Pollutants Measured	Monitoring Objective(s)
			<input type="checkbox"/> PM <sub>2.5</sub> <input type="checkbox"/> PM <sub>10</sub> <input type="checkbox"/> O <sub>3</sub> <input type="checkbox"/> NO <sub>2</sub> <input type="checkbox"/> Other	<input type="checkbox"/> Personal Monitoring <input type="checkbox"/> School Project / Educational <input type="checkbox"/> Community Monitoring <input type="checkbox"/> Research <input type="checkbox"/> Other: _____

10. The parties enter this agreement with the understanding that the equipment identified shall remain property of South Coast AQMD and that this agreement may be terminated by submission of a ten (10) calendar day prior written notice to the borrower by South Coast AQMD (see full terms and conditions on reverse).

11. By signing below, Borrower agrees to the Terms and Conditions of Loan listed below and certifies that the information provided in Sections 1 and 2, above, are true and correct.

#### Borrower

\_\_\_\_\_  
Name (Print) Signature Date

#### AQ-SPEC at South Coast AQMD

\_\_\_\_\_  
AQ-SPEC Staff Name (Print) Signature Date

## Terms and Conditions of Loan

1. The Borrower shall:
  - A. Return the loaned sensor(s) and accessories in like condition as when received from South Coast AQMD, not including normal wear and tear on or before the Loan End Date (as set forth in Question 2 of the first page of this Loan Agreement), unless the loan period is formally extended or terminated before the Loan End Date, then the sensors should be returned by that date;
  - B. Reimburse South Coast AQMD at the current price of the device replacement or repair, in case of loss or damage of the loaned sensor(s) and/or accessories, caused by the Borrower.
  - C. Assume all cost involved in preparing, handling, transporting, and returning the loaned sensor kit(s) to South Coast AQMD; sensor kits include the air quality sensor and all accessories required to successfully use the sensor. Accessories may include power supplies, batteries, solar panels, and/or memory cards.
  - D. Indemnify and hold harmless South Coast AQMD against any and all liability loss, damages, claims, and costs incidental thereto as a result of Borrower's use or possession of the loaned sensors kit(s);
  - E. Clear all data from the memory of the equipment before returning it to South Coast AQMD. South Coast AQMD is not responsible for the existence or consequences of data left on equipment. Contact South Coast AQMD with any concerns regarding the sensor device and/or the sensor data (by phone at (909) 396-2713 or email at [library.aq-spec@aqmd.gov](mailto:library.aq-spec@aqmd.gov));
  - F. Complete all training before receiving the sensor kit(s), as specified by South Coast AQMD;
  - G. Review sensor-specific forms, if applicable, detailing how and where data is stored as well as any potential data privacy issues associated with the specific sensor(s) being borrowed. Signing this form indicates that the Borrower has read and understands the sensor-specific information shared;
  - H. Complete a feedback survey upon returning the sensor kit(s).
2. The loaned sensor kit(s) shall not be modified, loaned, or transferred to a third party without the prior written permission of South Coast AQMD.
3. The Borrower shall account for, or permit physical inspection of, the loaned sensors kit(s) during the loan period by South Coast AQMD after notification from South Coast AQMD.
4. Title to the loaned sensors kit(s) is vested in and will remain with South Coast AQMD, and the loaned property shall be used only at the locations specified and for the purpose described in Questions 6 and 9 of this Loan Agreement.
5. This equipment is not to be used for confined space evaluations or to meet or make determinations of other health and safety requirements.
6. Notwithstanding any answers provided in Question 9 of this agreement, loaned equipment is to be used for environmental educational/informational purposes only. Deployment and safe use of the sensor device are the sole responsibility of the Borrower. This loan does not constitute the endorsement of a commercial product by South Coast AQMD. The Borrower agrees to follow siting and operation instructions included in the sensor kit(s) and to operate the sensor(s) in normal environmental conditions without exposure to excessive airborne pollutants, which can damage the equipment. The Borrower agrees not to tamper with the sensor(s). South Coast AQMD is not responsible for storing, maintaining, or interpreting data, though collected data may be archived by South Coast AQMD and/or the sensor manufacturer for historical records purposes or as part of normal data archiving procedures. This equipment is not intended or approved for source identification, regulatory, commercial, or legal purposes.