

## **Starting an Application**

## Step 1: Select a position to apply for a job

- For **Open Recruitments,** click here <u>http://www.aqmd.gov/careers</u>, then select the available position you want to apply for.
- For **Promotional Recruitments**, click here <u>http://www.aqmd.gov/careers</u> and select the Menu icon



 Select Promotional Jobs from the menu options, then select the available position you want to apply for. If no position is listed, no promotional opportunity is available at this time.



• Scroll down to the bottom and click "Apply".



## Step 2: Login to start an application

• Sign in using your credentials previously created for <u>www.governmentjobs.com</u>.

	SIGN IN TO APPLY Create an account
	All fields are required
	Username or Email
	Password
	Sign In
	Forgot Username? 1 Reset Password

• Once signed in, an application has been created and can be accessed later for further review and completion.

## Step 3: Accessing your application

• Access your application by visiting <u>www.governmentjobs.com</u> and click "Log in", then input your credentials and sign in.

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	All fields are required		EN 1
	Username or Email		
	Password		
	Sign In <u>Forgot Username?</u>   <u>Reset Pas</u>	sword	

For additional detailed instructions on how to apply, attach a document, schedule appointment, etc., please view the Government Jobs **Online Employment Application Guide** <u>here</u>.